Procedural sample materials: Guidance for teachers

The procedural tests will be first introduced in schools in 2013. Sample items have been produced for each year group to illustrate different question types and formats for response. The sample items are closely aligned to the numeracy framework and are representative of the anticipated level of demand. However, they are not complete papers: the number of marks within the tests next summer will range from about 28 for the lower year groups to about 36 for older learners. Each test will last 30 minutes.

- **How to use the sample items**

The sample items can be printed and used for practice before the tests. Strengths and areas for improvement can then be identified and used to provide additional classroom learning and teaching activities, where appropriate.

The procedural sample items can also be used as a basis for classroom discussion, to illustrate good test techniques. These include the importance of reading the question carefully, where to write the answers, the relevance of showing working to gain partial credit, good time management and the benefits of checking answers.

Teachers may wish to support learners by discussing different approaches towards 2 mark items. For example, teachers could anonymise and photocopy a range of responses and ask learners to work in small groups to rank from ‘best’ to ‘worst’, identifying what is good about each and why.

- **Marking of the sample items**

A markscheme is provided, which is typical of those to be used alongside the live tests. It is designed to be quickly and fairly applied with clear guidance on when and how partial credit should be applied. General marking guidance provides principles of marking to facilitate consistency across schools.
1. What numbers are the arrows pointing to?

2. Round to the nearest ten.

3. 
   \[
   134 + 71 = \]
   \[
   151 - 35 = \]
How many chose Maths?

What fraction chose Science?
Circle your answer.

\[ \frac{1}{3} \quad \frac{1}{4} \quad \frac{1}{2} \quad \frac{1}{5} \]

Nia swims 1 kilometre.
How many metres is that?
6. 96 tins are divided equally into 6 boxes.

How many tins in each box?

7. It is **twenty past seven** in the **evening**.

Write this time on the 24-hour digital clock below.
How much does the orange weigh?

grams

27 \times 4 =

Write a number sentence to check your answer.

\[ \frac{\text{?}}{4} = \]

6
Mr James buys 1 adult and 2 child tickets.

He pays with a £10 note.

How much change does he get?
12. Sort 15, 26 and 30 into the diagram.

13. 10 cakes cost £5

How much for 80 cakes?

£
Procedural sample materials: Marking guidance

It is important that the tests are marked accurately. The questions and answers below help to develop a common understanding of how to mark fairly and consistently.

- **Must learners use the answer boxes?**
  Provided there is no ambiguity, learners can respond anywhere on the page. If there is more than one answer the one in the answer box must be marked, even if incorrect. However, if the incorrect answer is clearly because of a transcription error (e.g. 65 has been copied as 56), mark the answer shown in the working.

- **What if learners use a method that is not shown within the markscheme?**
  The markschemes show the most common methods, but alternative approaches may deserve credit – use your best judgement. Any correct method, however idiosyncratic, is acceptable.

- **Does it matter if the learner writes the answer differently from that shown in the markscheme?**
  Numerically equivalent answers (e.g. eight for 8, or two quarters or 0.5 for half) should be marked as correct unless the markscheme states otherwise.

- **How should I mark answers involving money?**
  Money can be shown in pounds or pence, but a missing zero, e.g. £4.7, should be marked as incorrect.

- **How should I mark answers involving time?**
  In the real world, specific times are shown in a multiplicity of ways so accept, for example, 02:30, 2.30, half past 2, etc. Do not accept 2.3 as this is ambiguous. The same principle should be used for marking time intervals, e.g. for two and a half hours accept 2.5 but not 2.5pm.

- **What if the method is wrong but the answer is correct?**
  Unless the markscheme states otherwise, correct responses should be marked as correct even if the working is incorrect as learners may have started again without showing their revised approach.

- **What if the learner has shown understanding but has misread information in the question?**
  For a two (or more) mark item, if an incorrect answer arises from misreading information given in the question and the question has not become easier as a result then deduct one mark only. For example, if the 2 mark question is $86 \times 67$ and the learner records $96 \times 67$ then gives the answer 6432, one mark only should be given. In a one mark question, no marks can be given.

- **What should I do about crossed out work?**
  Working which has been crossed out and not replaced can be marked if it is still legible.

- **What is the difference between a numerical error and a conceptual error?**
  A numerical error is one in which a slip is made, e.g. within $86 \times 67$ the learner works out $6 \times 7 = 54$ within an otherwise correct response. A conceptual error is a more serious misunderstanding for which no method marks are available, for example if $86 \times 60$ is recorded as 516 rather than 5160.
### Year 4 Procedural sample materials: Markscheme

<table>
<thead>
<tr>
<th>Q</th>
<th>Marks</th>
<th>Answer</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1m</td>
<td>70, 85</td>
<td>Both needed for 1m</td>
</tr>
<tr>
<td>2</td>
<td>1m</td>
<td>60</td>
<td></td>
</tr>
<tr>
<td>3i</td>
<td>1m</td>
<td>205</td>
<td></td>
</tr>
<tr>
<td>3ii</td>
<td>1m</td>
<td>116</td>
<td></td>
</tr>
<tr>
<td>4i</td>
<td>1m</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>4ii</td>
<td>1m</td>
<td>⅓ ¼ ½ ⅕</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>1m</td>
<td>1000 metres</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>1m</td>
<td>16 tins</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>1m</td>
<td>19:20</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>1m</td>
<td>125 grams</td>
<td></td>
</tr>
<tr>
<td>9i</td>
<td>1m</td>
<td>108</td>
<td></td>
</tr>
<tr>
<td>9ii</td>
<td>1m</td>
<td>108 ÷ 4 = 27</td>
<td>Allow follow through, e.g. from 98 in part i, accept 98 ÷ 4 = 27</td>
</tr>
<tr>
<td>10</td>
<td>1m</td>
<td>140</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>2m</td>
<td>£1.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Or 1m</td>
<td>1.3 or 130 seen</td>
<td>example for 1m: Tickets £6.10, change £3.90</td>
</tr>
<tr>
<td></td>
<td>Or</td>
<td>8.7 or 8.70 or 870 seen</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Or</td>
<td>Uses their incorrect total (but not whole number of £) to find the correct change from £10</td>
<td></td>
</tr>
<tr>
<td>Q</td>
<td>Marks</td>
<td>Answer</td>
<td>Comments</td>
</tr>
<tr>
<td>---</td>
<td>-------</td>
<td>--------</td>
<td>----------</td>
</tr>
<tr>
<td>12</td>
<td>2m</td>
<td>All three sorted correctly, i.e. <img src="image" alt="Venn diagram" /></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Or 1m</td>
<td>Any two sorted correctly</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>2m</td>
<td>£40</td>
<td></td>
</tr>
</tbody>
</table>
|    | Or 1m | 5 × 8 seen  
Or  
Shows the correct cost for any number of cakes other than 5  
Or  
Correct method with only one numerical error | Examples for 1m:  
1 costs 50p (or equivalent), or 20 cost £10  
Example for 1m:  
£5 ÷ 10 = 5p (error)  
5p × 80 = £4 |