I am writing to inform you of some staffing changes for September 2018.

It is with regret that I pass on the news that Miss Day and Mrs Longley have recently tendered their resignations.

Miss Day and Mrs Longley have both worked with the St Thomas team for a number of years and have contributed to many different aspects of school life. Both have made the decision to leave due to family circumstances, as both are moving to different geographical locations to start new family adventures.

I am delighted to inform you that Mr Turner, who was originally only with us for a year contract of employment, will now stay with us on a permanent basis. I am sure many of you are aware the various skills and qualities that Mr Turner brings to the team and we are delighted that he will remain with us.

As we have only very recently had notification about one of the resignations, we have advertised this role and anticipate to appoint someone to the position within the next few weeks.

I will write to you once again with further details of this appointment and to confirm staffing arrangements for classes in September.

Thank you, as always, for your ongoing support,

Kind regards,

Mrs C Garbutt
Executive Head