Protocol for Parents during Covid19 crisis

By sending your child to school you are agreeing to follow the protocols laid out below, taking into account the safety measures outlined in the risk assessment. Click here to read the risk assessment.

Before you come to school

- We ask that you take your child’s temperature before you leave for school
- If presenting with a high temperature or any other of the COVID19 symptoms, or if someone in your household is presenting with them, you must not bring your child to school and follow the government guidance

Clothing

- It is optional to wear school uniform
- Children must come into school with a clean set of clothes everyday
- Appropriate outer clothing

One way system

- All adults and children MUST use the one-way system. You will enter through the gate on the park side, at the back of the school, follow the directions around the school and exit through the gate leading to Copland Road at the front of the school.

Dropping children off

- You must only bring your child during your allotted 10 minute window, you must stick to this time slot
- Only one adult per household will be permitted on the premises
- The teachers will not be on the door to greet the children, but in the classroom, you cannot speak to the teachers
- Wait on the 2 metre markings for your child to enter when it is their turn to enter the building
- Any other children MUST stay with you at ALL times
- Once you have dropped off your child you must exit the school grounds, strictly following the one-way system, immediately
- You must not congregate on the school premises
- You must know which entrance number your child needs to go to

Communication

- Any urgent messages you need to pass on MUST be through schoolcomms or a phone call to the office. The office is closed to parents and children.
- Any questions about teaching, please continue to use the year group email address you were given at the start of the crisis

Equipment

Children are only allowed to bring in the following equipment from home:
• Lunch box
• Water bottle
• Sun cream
• Sun hat
• Hand cream
• A healthy snack
• Hand sanitiser and soap (if allergic to the ones provided by school)

No other items (including mobile phones) can be brought in from home

Lunchtimes
• Children can bring in a packed lunch from home
• Children in receipt of Free School Meals (FSM) can order a packed lunch, but only if you are not taking the vouchers
• Children in Reception, Year 1 and Year 2 are entitled to a Free School Meal, which will be a packed lunch, under the universal FSM scheme
• Families accepting the FSM vouchers will need to provide their child with a packed lunch
• Children in year 6 can order a packed lunch from the kitchen, but payment must be made via the cashless system.

Reading books & homework
• No reading books will be sent home at this time, so continue to use the online platforms to practice reading at home
• No additional homework will be set during this time

Collecting children at the end of their day
• You must only enter the premises at the time your child is due to finish
• You must use the one-way system to enter the premises
• Only one adult per household will be permitted on the premises
• Wait on the 2 metre markings for your child to exit the building
• You must leave the premises via the one-way system, going out of the gate on Copland Road
• You must not congregate on the school premises
• You must know which entrance number you need to wait at for your child

Absence
• Please notify the school if your child is not going to be in school using schoolcomms or a telephone call (this is just so we know, attendance is not being monitored by the Local Authority at this time)

Hygiene
• Children are expected to participate in our strict handwashing and hygiene protocols throughout the day

You must be available to collect your child, should they become ill during the school day.