Stanford-le-Hope Primary School

Safeguarding Procedures During Partial Re-Opening from June 2020

This appendix is to clarify Stanford-le-Hope Primary’s policy to ensure that the best interests and safety of the children continue to come first, during this period of partial closure and partial re-opening in response to Covid-19. All members of staff continue to have a statutory duty to safeguard all children.

Designated Safeguarding Leads (DSL)

Designated Safeguarding Lead: Miss Lisa Glandfield 0787995458
Deputy Designated Safeguarding Leads: Miss Emma Coakley 07590804519

Ms Joy Leader 07769816081
Mrs Kayleigh Shirmer 07495480543

During the partial re-opening, at least one of the above will be on site fulfilling the role of DSL. If one of these members of staff become sick, one of the others will take on the role.

The DSLs below will continue to carry out their safeguarding role at home, carrying out some of the checks, detailed in this document.

Mrs J. Nancolas
Mrs J. Peak

Child Protection and Safeguarding Policy 2019-2020

The contents of the agreed policy remain applicable during this period of partial re-opening. Staff need to be aware of the types of abuse and how to spot concerns. Particularly being vigilant when accessing social media, and have a duty to report any concerns.

Staff need to continue to be fully aware of the contents of the school policy and their role within it.

Reporting concerns

We will continue to use CPOMS as the reporting tool for any concerns. All staff should have access to this tool remotely and should report any concern that they have about a child using this method. The DSLs continue to monitor their emails and will respond appropriately to any concern raised in a timely manner, as they would during a normal school day.

The telephone numbers of the onsite DSLs at the top of this document are there should you wish to discuss your concern with them. (We will answer our phones whether onsite or not, and so it does not matter who you ring).
If you are concerned for a child’s immediate safety you should ring Thurrock MASH on: 01375 652802 and then report it via CPOMS, clearly stating what you witnessed and your actions following.

**Returning to school partial re-opening from June 2020**

Staff in school should be alert to what children are saying and be vigilant around things that may have happened during the lockdown period. Staff need to re-familiarise themselves with the guidance of what to do if a child discloses something.

**Vulnerable Children**

Prior to the school closure the DSLs met to identify the children they felt presented as vulnerable or at risk. The risk of the children was rag rated as follows:

- **Red** - most risk of harm or neglect and fewest protective factors (would include those with a child protection plan)
- **Amber** - a moderate risk of harm, but with some protective factors (would include those identified as 'Child in Need'; and those with a social worker)
- **Blue** - some concerns escalating or unmet needs; or have been red or amber and need monitoring

It was then decided the most appropriate form of action for each of the families and a key worker was allocated, with instructions of the frequency and type of contact to be made. Records of the contact are kept in a file on the Onedrive, accessible to all DSLs and children’s CPOMS records are updated under the heading ‘monitoring during school closure’.

The senior leadership team meets via video call at least twice a week, where we review the actions being taken and make changes where necessary. If an urgent concern presents itself, we would discuss this immediately and decide on actions to be taken.

Any meetings scheduled to take place during this time are being conducted by the social worker. Where appropriate, staff will be asked to complete a report about the child, and this is emailed to the relevant social worker by secure email.

The school continues to offer places for vulnerable children during this period of partial reopening. Children classed in the vulnerable group would have an allocated social worker i.e. those on a Children Protection plan (CP), those classed as Children in Need (CIN), or Looked After Children (CLA) or those children with an EHC Plan. Attendance of these children is reported daily to the DFE, LA and the Osborne Trust. If these children do not attend, the social worker is informed and in consultation, it is agreed whether attendance is in the best interests of the child or not.
Online safety
Stanford-le-Hope Primary School will continue to provide a safe environment, including online. This includes the use of an online filtering system in school. Where children are using I-Pads and computers in school, appropriate supervision will be in place.
We are asking children to complete remote learning online and have a plan to give regular advice to parents and carers linking them to key information to help keep their child safe online.

Peer on Peer Abuse
We recognise that during the period of partial opening and partial closure, a revised process may be required for managing any report of such abuse and supporting victims.
Where a school receives a report of peer on peer abuse, they will follow the principles as set out in part 5 of KCSIE and of those outlined within of the Child Protection and Safeguarding Policy.
The school will listen and work with the young person, parents/carers and any multiagency partner required to ensure the safety and security of that young person. Concerns and actions must be recorded in the usual way and appropriate referrals made.

Safer recruitment
Safer recruitment guidance will continue to be adhered to prior to appointment of any new members of staff. In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact.
New staff will be asked to read Keeping Children Safe in Education document, the Stanford-le-Hope Child Protection and Safeguarding Policy and the most recent training resources in order to familiarise themselves with the usual practice of this school.
We will continue to follow the legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult. Full details can be found at paragraph 163 of KCSIE. We will also continue to consider and make referrals to the Teaching Regulation Agency (TRA) as per paragraph 166 of KCSIE and the TRA’s ‘Teacher misconduct advice for making a referral.
If you have a concern about a member of staff during this partial closure period then please use our normal Whistleblowing procedures which can be found in the main Child Protection and Safeguarding Policy.
During the COVID-19 period all referrals should also be made by emailing Misconduct.Teacher@education.gov.uk

Safeguarding and clusters
In this every changing situation, should a decision be made to cluster schools together for the provision of vulnerable children and children of key workers be made, we will
ensure that this policy is adapted to take into account the necessary information needed to be passed onto the host school. The will need to be an agreement how new concerns are reported, shared and recorded. The CEO of the Osborne Trust is in constant contact with the Local Authority on the Schools behalf and shares any information as necessary.

**Working with other agencies**

We will continue to work with children’s social care, and with virtual school heads for looked-after and previously looked-after children, where applicable. We will continue to update this addendum where necessary, to reflect any updated guidance from:

- Our 3 local safeguarding partners
- The local authority about children with education, health and care (EHC) plans, the local authority designated officer and children’s social care, reporting mechanisms, referral thresholds and children in need

The following guidance is currently in place:

**SET Procedures Document:**


**Mental Health**

We will continue to update parents with any relevant information regarding supporting the mental health of their children, and themselves. Any direct requests for help will be directed to the pastoral support officer, Mrs Peak, where she will be able to discuss actions with the parent, and inform the DSLs.

Where a member of staff has URGENT and IMMEDIATE concerns for the safety and welfare of a child during office hours telephone 01375 652802 (Thurrock MASH)

To make URGENT referrals OUT OF HOURS telephone 01375 372468 (Thurrock out of hours MASH) CHANNEL helpline: 02073407264
You can also report concerns to the Police by calling 999.