## Governor Allowances and Expenses Policy

<table>
<thead>
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<th>Governors Allowance and Expenses (a statutory policy) Yearly Review</th>
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<td><strong>Date Reviewed:</strong>  04.10.18</td>
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<td><strong>Date Approved:</strong>  04.10.18</td>
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<td><strong>Next due for Review:</strong>  Spring 2019</td>
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Signed by Chair of : ....................................   Date  .....................
**Governor Allowances and Expenses**

The Education (Governor’s Allowances) Regulations 2003 give Governing Bodies the discretion to pay allowances, from the school’s annual budget allocation, to governors for certain allowances which they incur in carrying out their duties.

The aim of the policy is to ensure that a governor (or associate governor) is not out of pocket where the school has derived a benefit from such outlay.

The policy also reaffirms the governing body’s commitment to ensuring equality of participation for all governors. Governors cannot be paid attendance allowances or for any loss of earnings.

Allowances and expenses necessarily incurred for which a claim may be made comprise the following:

- Childcare or babysitting allowances (excluding payments to a current/former spouse or partner).

- Cost of care arrangements for an elderly or dependent relative (excluding payments to a current/former spouse or partner).

- The extra costs they incur in performing their duties either because they have special needs or because English is not their first language.

- The cost of travel relating only to meetings/training courses at a rate of 40 pence per mile, unless these costs can be claimed from the LA or any other source.

- Telephone charges, photocopying, stationery, postage etc if the governor is unable to use the facilities of the school.

Claims should be made to the Clerk, and authorised by the Chair of Governors or Chair of Finance, Premises & Projects.