3rd May 2019

Dear Parents and Carers,

I would like to take the opportunity, at the beginning of term, to remind everyone about some safeguarding protocols and procedures around the beginning and end of the day.

I would like to remind parents and other adults not to enter the school building from the playground unless invited by a member of staff who would accompany them. This is to ensure safeguarding for all children is not compromised in any way. Staff are on the playground for a brief word in the morning and afternoon, but any substantial conversations needs to either be held with Miss Gibson and Mrs Sweeten, via a phone call or by making an appointment to meet with staff at a mutually convenient time.

I would also ask that parents and carers do not attempt to resolve difficulties or disputes, either between themselves or about their children on the playground, where all children can see and hear what is being said. Any difficulties or disputes will be taken on board by the school, and we will do our utmost to resolve them and support you. It is not appropriate to discuss the behaviour of other children, or their parents, publicly on the playground or at the classroom door. This does not set a good example to our children or model the kind of behaviour we want to encourage.

If you have worries or concerns in these areas, please ask for a discrete word with the appropriate staff member, call the school to speak to a staff member or make an appointment to see the relevant person. It is in all our interests that all children have a settled and pleasant start and finish to their school day.

If you would like to discuss any of these issues further, please contact myself, or another appropriate staff member.

Thank you for continuing support in promoting our children’s wellbeing and safety.

Mrs S Rayson

Head teacher