Dear Year 6 Parents/Carers,

In order for the school to forward pupil records, I would be grateful if you could confirm the name of the high school that your child will be attending in September 2019.

Would you please complete and return the slip below to the School Office by Friday 17th May as the high schools are already making requests for records.

If the high school your child is going to changes, e.g. if your child accepts a waiting list offer, please let us know as soon as possible. Please note that it is your responsibility to inform the Admission Service if you no longer require a place that has been offered to your child. This enables the waiting list system to flow effectively, ensuring that offers are made to those children waiting for school places.

Thank you for your co-operation.

Yours sincerely,

Matthew Bradley
Head Teacher

PLEASE RETURN TO THE SCHOOL OFFICE BEFORE 4pm ON FRIDAY 17th MAY

Child’s Name: ........................................................................................................

My child will be attending the following school from September 2019:

Full Name of School: ................................................................................................

Signed: ................................................................. Date: ....................................
(Parent/Guardian)