Dear Parent/Carer

17 July 2020

I hope this letter finds you well. This is intended to be the final letter of this academic year and will outline the parts of the reopening plans that parents/carers need to be aware of in September.

Please note that the situation is continuing to evolve and if there are future changes to these plans, you will be notified through SIMS Parent. All plans have been created in response to guidance published by the DfE and have been approved by the governing body. This government guidance can be found here:


If you wish to find out more about the school re-opening plans, or have a concern or complaint that you would like to discuss, there will be two digital sessions available for you to attend. If you wish to access these sessions, please put the relevant link directly into the browser at the allotted time:

Monday 20 July at 9:30am (meeting link: meet.google.com/iej-zwoz-hcx)

Monday 20 July at 5:15pm (meeting link: meet.google.com/kit-dtjy-aea)

First day of school
The first day of school for all children in Year 1 to 6 is Monday 07 September. In line with government guidance, all pupils are to return to school on that day. Their attendance will be mandatory and as a school we are expected to enforce this. Please ensure that your child(ren) attend school from this date. In light of this guidance, there will be no online home learning posted on the classroom streams.

The bubble system
The pupils within the school will be split into 4 bubbles. The decision to split the pupils in this way has primarily been made based on the small size of our school, and the shared toilet facilities, access points and corridor spaces.

- **EYFS bubble**: Reception and Nursery
- **KS 1 bubble**: Year 1 and Year 2
- **KS 2 Lower bubble**: Year 3 and Year 4
- **KS 2 Higher bubble**: Year 5 and Year 6

While there are a number of new arrangements in place to support this system, we believe the following arrangements are the most relevant for parents to be aware of:

- Pupil movement between bubbles will be extremely limited, and resources will not be shared between bubbles.
- Movement of school staff between bubbles will be limited, but certain members of the school staff will move freely through bubbles if their role requires this.
- Lunch and breaks will be staggered to prevent interaction between bubbles.
- Breakfast and Afterschool club will take place in the hall but pupils who sign up to this will be separated into their bubbles during the club.
- There will be no social distancing restrictions between pupils within their bubbles.
School day timings
In order to limit interaction at pick-up/drop off times, there will be a staggered start and finish to the school day. Please only bring your children in through the gate of the playground that your children will be dropped off in. During the first week, Miss Pindoria and I will be on the playground to assist with the drop off and pick-up processes. We are recommending that parents and children wear a mask when coming to school and leaving school, however it is not in our remit to enforce this.

The timings are as follows:

<table>
<thead>
<tr>
<th>Year Group(s)</th>
<th>Time</th>
<th>Pick Up/Drop Off Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursery</td>
<td>Normal timings</td>
<td>Front entrance gate</td>
</tr>
<tr>
<td>Reception</td>
<td>8:45 - 3:15</td>
<td>Infant playground</td>
</tr>
<tr>
<td>KS1 – Year1 &amp; Year 2</td>
<td>8:45 - 3:15</td>
<td>Junior playground</td>
</tr>
<tr>
<td>Lower KS2 – Year 3 &amp; Year 4</td>
<td>9:00 - 3:30</td>
<td>Infant playground</td>
</tr>
<tr>
<td>Upper KS2 – Year 5 &amp; Year 6</td>
<td>9:00 - 3:30</td>
<td>Junior playground</td>
</tr>
</tbody>
</table>

Communication
There will be no access for parents directly into the school except by appointment. This includes the school office. Please take extra care to ensure that your child comes to school with all necessary equipment as you will not be able to drop this off after your child has entered the school. Instead of the normal first day briefing which takes place in the classrooms, this briefing will be filmed and posted on the classroom streams. In the future, all of the termly parent forums will be held digitally.

Outbreak management
If there is a case of suspected outbreak within the school, the next steps to be taken will be decided in collaboration with Public Health. It is likely that if there at least 1 confirmed case in a single bubble, that the entire bubble will be sent home to self-isolate for a 14 day period, and if there are cases in more than one bubble then the entire school will be send home to self-isolate for 14 days. All potential outbreaks will be managed by a member of the Senior Leadership Team in the first instance. Please note that we have not had any cases of transmission of the virus within the school.

If the school returns to partially or fully locks down for any reason, online home learning will restart for the duration of that period.

For many of you, I believe this is all the information that you will need for all of us to have successful start in September. For those of you who would like to know more, I look forward to seeing you in the live Q and A sessions on Monday.

To all of you, I hope that you have a very pleasant summer with your families. We have missed all of your children greatly and look forward to having them all back in school with us in September.

Yours sincerely

Matthew Bradley
Headteacher