Minutes of the General Meeting Dated 10th February 2020 @ 7.30pm

Attendees | Apologies
---|---
LT (Chair) | BC (Treasurer)
VS (Secretary) | JB
KA | A
HH | JS
C | MS
AB-D | EB
CB | NF

Item | Lead
---|---
Welcome | LT welcomed everyone for Meeting.
Apologies | 
General Meeting - Events | LT
Easter Egg Hunt – 5th April | VS
Flyer has been done. It has been arranged for it to go into The Sheepwash Times. Discussed local places it can be put up to promote the event. Speak to pre-school to see if they are happy to share/display it – KA
Local co-op / Spar / Parish council note boards – LT | 
Hunt – £2 per clipboard with clues - Colin to arrange clues and route, starting and finishing at the school | 
200 eggs purchased | 
Volunteers needed 10-3 | 
Clipboards out on trail 11-2 | 
50 Hot cross buns donated from M&S | 
Write a letter to Blakemore (owners of the Spar) requesting a donation for main prize, lucky squares prize, bits for the tea shop. - VS | 
On the day | 
Clipboards with hunt from the school – Colin | 
Handing out eggs on return from hunt – CB | 
Games – AB |
(agreed at the last meeting - lucky dip (MS) Pull a carrot (AB) Sweets in a jar (LT) Spin the wheel (AB))
- Cake Stall – House of cake
- Sweet stall – 2 volunteers needed
- Tea shop – 2 volunteers
- One volunteer to float and fill in gaps on stalls

**Movie Night – 19th March**
All year groups
Film to be shown – Up – which runs for 96mins
No interval
Film start 3.45pm, will finish at 5.21pm, parents to collect from 5.30pm.
Squash and popcorn to be included in price – LT to purchase
Tickets sold in school – List of who the tickets are sold to
Flyer for event – NF
5 volunteers needed – JS and AB – 3 more needed

**Disco – 2nd April**
LT confirmed the disco had been booked for 2.4.20
Sweets to be purchased - £60 budget – JS
Sweets to be packed into 20p / 50p bags for KS2 – KA
Letter to be written and sent into school for children to take home – VS
Drinks and mini haribo packs for KS1 – LT to purchase
Float – BC
10 parent volunteers – VS to arrange

**Summer Fair – 20th June**
- Fund matching discussed by committee – we want to find a large corporation or bank that would be prepared to match the profits made from the Raffle at the summer fair, this is usually through someone working there. This has been anywhere between £500 and £800 previously. LT to ask the school if they can send something home asking parents if they work somewhere that could help.
- Raffle
  - Letters to be sent to local companies asking for donations of raffle prizes – VS to send out (AB-D to speak to the owners of Stokes)
  - Signed Lincoln City shirt, committee said this is a very popular prize and we would like to have this again this year – LT
- External stall holders will be able to purchase a stall for £20
- Face-painting stall usually £2 per face-paint. Previous years have been very busy, look into the possibility of having two people face painting or just part of the face. VS to contact face-painter who attended the Christmas market, price for 11-3.
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<th>Event</th>
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<td>Ice-cream van – will give 10% of takings</td>
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<td>Bouncy Castles – committee agreed they would like the same as last year – LT to contact.</td>
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<td>Tug of war – committee agreed we would like to run this again next year.</td>
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<td>Alcohol licence for the bar will need to be arranged – LT</td>
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<td>Bar – usually ran by E</td>
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<td>BBQ – C (previous Chair) has offered to run, committee would be very grateful.</td>
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<td>Refrigerator van for the meat for the BBQ – LT to book</td>
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<td>Entertainment discussed. Previous years have included, kickboxing, gymnastics (LT to contact LCGC), dancing (VS to contact LDC), choir, guitars, scouts (CB to contact), football</td>
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<td>Committee put forward the idea of having a tribute for Mr Mawson - to be discussed with the school and LO if/what they think would be appropriate.</td>
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Event suggested by the school – Easter egg Raffle
JB had put forward an event (Easter Egg Raffle) to be run during school time and managed by the school council. Committee discuss and were unsure how this would need PTA involvement. LT to feed back to JB

AOB
Increasing awareness of what the PTA provide.
Flyer to go home with school welcome packs for Reception starters – including information about a book bag being provided for new reception children.

VS made the PTA committee aware of the My Name Labels fund raising scheme and we discussed joining as raising extra funds.

Funding
£5000 has been given to the school for school trips this academic year.
School approached LT to discuss more being given, LT has asked how much, awaiting response.
Committee agreed that although they would be happy to give more we need to ensure we have enough to pay out for ties, books, hoodies, book-bags for the children. As well as money needed to purchase sweets etc prior to events.

Next meeting
Monday 16th March 2020 at 7.30 at Turks Head.

VS – Secretary - Friends of Millfield PTA