Minutes of the Meeting Dated Monday 10 September 2018

Attendees | Apologies
---|---
CR | AB-D
LT | ET
BC | NF
TB | WG
SR | HT
DJ | 
AB | 
GC | 
MH | 
CB | 
RT | 
LO’N | 

| Item | Lead |
---|---|
**Welcome**
CR welcomed everyone to the meeting and for the benefit of new parents provided a summary of what we organise each year.

**Funding**
BC confirmed that the only payments she has made to the school from the £10,000 put aside is for a payment for Year 3/4 for a felt day.

Need to remind school to make plans for all the children to enjoy the funds raised.

LO’N raised the canopy for the mushrooms – LT will get quote and bring to next meeting.
BC was asked what was in the bank account – she said she had not checked recently would not want to commit she will bring details to next meeting.

**GDPR**

Concerned that PTA is not GDPR compliant – agreed that we would send mail out to all parents/carers on the mailing list and ask them to reply to opt in. LT will action this week.

All future emails we need to consider using a mail chimp.

Future minutes of meetings we will ask JW is she can upload onto the school website.

**Events for 2018: Dates**

**Term 1**

Quiz Night – 2 November 2018

Disco – 28 November 2018

Heighington Xmas Market – 2 December 2018

School Christmas Bizarre

**Term 2**

Disco – 11 April 2018

East Egg Hunt – 20 April 2018

**Term 3**

Summer Fair – 22 June 2018

Disco – 17 July 2018

It was felt that there was room in Term 2 for an alternative event. After discussions regarding events it was thought that consideration should be given to a Wine Night – felt there was room in March for an event like this – enquiries will be made prior to next meeting.

**Term 1 Events**
1. Quiz

Tables to be sold at £15 a table and this would be for a team of around 6 people. Need to do:
- Tickets
- Book Quiz Masters – will ask WG to email
- Bar – ET has agreed to purchase wine and run bar at night – need some helpers
- Leaflet

Last time there was not enough sales of tickets – LO’N suggested a PTA presence at the upcoming parents evening to try to sell the tickets.

2. Disco

School has confirmed that the date is fine – LO’N raised query about it being a Wednesday night – agreed with her that she would speak to teaching staff and feedback. LO’N also asked that we put on the letter that no mobile phones are allowed.

- Sweets & Drinks – LT will check cupboard as to what left.
- Letter to parents – LT will send nearer time.
- Book Disco – LT to get prices and book disco.
- Volunteers will be needed on night – letter covers this.

3. Heighington Xmas Market

The stall will run the following:
- Water/Wine Game – wine ran out very quickly last year so need to purchase more wine. Will purchase 40 – 45 bottles of wine.
- Lucky Dip – NF agreed to organise
- Lucky Squares – to be sold at school events over xmas as well.
- Spin the Wheel
- Reindeer Sleigh

To do:
- Rota for stall – LT will send out for volunteers
- Purchase & Wray wine – CR agreed to purchase and LT will wrap. LT to obtain empty bottles of wine as well.
- Hampers – plan to do a alcohol/wine hamper, a food hamper and a children’s hamper. Need to start contacting people for donations. Suggested to write to the odeon and Birchwood
It was suggested that at the parents evening we should perhaps to a handout detailing all the events PTA will be running.

**Lottery**

CR asked whether we would be running the school lottery. LT suggested that each PTA member took on 5 numbers and tried to sell them. LT will ask NF if she is still willing to run the PTA.

**Next Meeting**

AGM: 12 November 2018 at 5pm at School Hall

Meeting: 15 October 2018 at 7pm at Turks Head

LT
Secretary
Friends of Millfield PTA