Minutes of the General Meeting Dated 18 November 2019 @ 7.30pm

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Apologies</th>
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<tbody>
<tr>
<td>LT (Chair)</td>
<td>JB</td>
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<tr>
<td>BC (Treasurer)</td>
<td>AB-D</td>
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<td>VS (Secretary)</td>
<td>KA</td>
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<tr>
<td>AB</td>
<td>EB</td>
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<td>HH</td>
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<td>LO’N</td>
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<td>MS</td>
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<td>CB</td>
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**Item** | **Lead**
---|---
**Welcome** |  
LT welcomed everyone for Meeting.  
Apologies

**General Meeting**

**Term Specific Events**

**Disco**  
LT confirmed the disco had been booked for 21.11.19 and  
would be arriving at the school at approximately 5pm - £150  
LT VS and JB to set up disco from 5pm.  
Volunteers to arrive from 5.45pm.

**Letter – VS**  
Pick and mix sweets – JS purchased, £102 spent  
Haribo for KS1 disco – LT spent £73.74  
Squash and water – LT to purchase  
11/12 parent volunteers – VS to arrange  
Teacher volunteers – LO to arrange

**Market**  
Rota sent around for people to sign up – VS to arrange gaps  
in rota to be filled by parent volunteers  
On the stall;  
- Lucky squares – 400 squares - LT
- Chocolate sleigh – LT to check with CN
- Spin the wheel
- Water or wine
- Lucky dip

Float to be brought to the market – BC
Set up stall from 10 – LT and VS
Stall outside in playground

**Lucky Squares**
Sold at school Christmas events
6th – choir singing at Jubilee Hall - LO check if we are selling here
11th – Yr3/4 – LT to sell
13th – Yr5/6 – still need a volunteer
16th – Yr1 – still need a volunteer
19th – Rec – VS to sell

**Movie Night – 12th December**
Years 2 - 6
School have a licence to show film as a fund raiser
Minimum of 25 tickets need to be sold for the event to go ahead
To show a Christmas film- Grinch – VS to drop at school
Leaflet for the event to be created then sent home to children – NF
Volunteers for the event – CB and AB

**GDPR**
Good response from parents completing the GDPR form allowing PTA to contact them through the school
BC has collated all information
Mailing / text group set up in school
All data held in school

**Easter Egg Hunt – 5th April**
Jubilee hall already booked
Possibly use the cube / school hall – LT to confirm
Hot cross buns – to see if we can have them donated

**Next meeting**
Monday 13th January 2020 at 7.30 at Turks Head.

**VS**
Secretary
Friends of Millfield PTA