13 February 2019

Dear Parents

**Year 1 Trip – Twycross Zoo**

As you are aware, the children in school occasionally take part in school trips as part of their topic work. During this spring term, we have arranged for the children in Year 1, to visit Twycross Zoo on:

**Tuesday 12 March 2019**

In accordance with the Government policy on charges, parents are asked to make a voluntary contribution to cover costs of transport and insurance. If there are insufficient voluntary contributions to meet the cost, the visit will not be able to go ahead.

The cost of the entry to Twycross Zoo, as well as transport is £16.59 per child. This cost will be ‘capped’ at **£12.00** for parents, with the Academy paying the difference.

Payment for this trip will need to be paid by **4pm** on **Tuesday 5 March 2019** at the latest.

If any parent anticipates difficulty making payment, please speak to myself or Mrs Davies **as soon as possible**.

The coaches, which have lap belts, will leave school by 9am and then depart from Twycross Zoo at approximately 2:00pm. The coach should return to school for 3:20pm, but may be delayed by traffic.

If your child currently enjoys a school dinner, our chef will provide them with a free packed lunch and drink to take along. However, if your child normally brings a packed lunch from school, please ensure that their sandwiches and drink are in a named, disposable carrier bag.

If you wish for your child to take part in this trip, please return the completed consent form to your child’s class teacher, and pay using your online ParentPay account, or at your nearest PayPoint store by **4pm** on **Tuesday 5 March 2019**.

If you wish to pay at a PayPoint store, please request a barcoded letter from the school office.

Should you require any additional information, please contact your child’s class teacher.

Yours sincerely

Beverley Elliott
Headteacher
Year 1 Trip – Twycross Zoo

Child’s Name: ___________________________________________ Class: ________________

☐ I give permission for my child to take part in the Year 1 trip to Twycross Zoo on Tuesday 12 March 2019.

Medical Information

☐ I give consent for my child to be given first aid or urgent medical treatment whilst on the above trip.

Please give details of any medical conditions that your child suffers from and any medication your child should take during the above trip:

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Signed: ________________________________ (parent/carer) Date: __________