08 October 2019

Dear Parents

**Election of Parent Governor**

It is always a great encouragement to all the staff to see the involvement of parents in the many and varied events in this school. Whatever the occasion, Curriculum Evenings, requests for parent helpers, fundraising activities, parents respond very positively to helping their children during their time at Marston Green Infant Academy.

However, there is another important role within school that can be fulfilled by interested parents who are committed to raising standards of this school and providing the best education possible for all pupils. This role is that of Parent Governor. Governors of the school take responsibility for key areas such as curriculum, personnel, premises and finance and membership may appeal to parents who are involved in business or management. Six evening meetings are held throughout the year to discuss the administration and governance of Marston Green Infant Academy and formalise decisions regarding statutory responsibilities.

Currently, we have a vacancy for a Parent Governor and I would urge all parents to consider membership of the Governing Body thereby playing a bigger role in Academy decisions. Any interested parents can contact a member of the Governing Body or myself for further information.

The vacancy is for a four-year period and, although you must have a child at the school initially, you do not need to have a child here throughout that time.

If you would like to stand for election, you should complete a Parent Governor Nomination Form, which can be obtained from the school office. You must have the nomination form signed by any four other parents of pupils at the school. Parents who have previously stood for election are more than welcome to stand again.

You should also supply a short statement (not more than 100 words) in support of your candidature.

This application must be returned to school by **Friday 18 October 2019**.

Yours sincerely

Beverley Elliott

Headteacher