Dear Parents / Carers

Y2 Transition to Marston Green Junior School

I hope that you are all continuing to stay safe and well. The sunshine is a welcome addition to our lockdown days!

This letter is to continue to communicate with parents and let you know that Y2 pupils and their families are very much in our thinking and planning.

Senior Leaders thought that it would be another good opportunity to introduce Y2 pupils and parents to some key staff who will support the transition process. We have included photographs and a brief description of each role:

Key members of staff who will support Y2 transition

Mrs Clark, Headteacher

This letter is a good opportunity to introduce you all to some members of our support staff who have important jobs in our school. These staff are well known by everyone in our school because they help new pupils and their families to settle into MGJS; their job is to reassure you that everything will be fine as you begin to do some things differently. We are all keen to meet you because we are talking about transition for Y2 and the rest of the school. Stay positive and keep smiling.

Hello, my name is Mrs Kavanagh

Hello, my name is Mrs Lawry!

Hello, my name is Mrs Wallace

I have worked in the School Office at MGJS for 5 years and have been Office Manager for the last year. I really enjoy working in the School Office helping pupils and parents and getting to know our families. Moving to the Junior School is a big change but it is also very exciting! All the staff at MGJS are very friendly and approachable and will be ready to help you settle in at MGJS. I am looking forward to meeting you soon.

I have been working at MGJS for 20 years and I am now the Finance Manager. I pay all the bills, buy the books and all the equipment that you use in class and around the school. Year 3 is a big step and there may be a few worries but remember we’re all here to help you to become part of our school. You might feel uncertain about some things but you have nothing to worry about because all the staff are so helpful and welcoming. I know you will make new friends and have an enjoyable four years at MGJS!

I have been working as a School Secretary in the School Office for 18 years. I help Mrs Clark with attendance and together we make sure that you are all safe and well in school. I enjoy working in the office because everyone visits the office for lots of different reasons. MGJS is a busy, friendly place to work and everyone will try their hardest to make sure you settle in.
Hello, my name is Mr Taylor
I am the Site Manager and I have worked at Marston Green Junior School for 16 years. My job is to make sure that everything in school and outside is clean and safe. Most of you will see me doing repairs or I will be working with people who come into school to keep our building and premises safe and looking good. All the staff work hard to make sure that everyone settles in and they will always go ‘the extra mile’ to help you.

Hello, my name is Mr Walker
I am the school’s Child & Family Support Worker and I have worked at both Marston Green Infant Academy and Marston Green Junior School for 3 years. Most you will recognise me as a friendly face that you already know. My job is to listen to you, answer any questions you may have and to help you take the next step as you start at MGJS. There will be lots of staff to help you, remind you what to do and they will build you confidence in new ways of doing things.

Hello, my name is Mrs Woolley
I am the Librarian at MGJS and we have a fantastic library that you are welcome to visit. It is open at lunchtimes you can come a choose one or two books to read at home; we have so many great reading books! I also help some pupils, in small groups, to improve their reading and we enjoy our reading together.

Hello! My name is Mrs Hector
I am a Learning Mentor and have worked at MGJS for 13 years. I love it here and so will you! My job is to support pupils with their any or their worries... no matter how small I am a really good listener and I work with some pupils to make them feel more confident. At 8.30am I am at Meet and Greet and I also organise the Lunchtime Club where we help some pupils make new friendships as we play games together.

Hello, my name is Mrs Foster-Jones
I am also a Learning Mentor and have worked at MGJS for 19 years; it is a very friendly school and everyone knows everyone! My job is to listen to and work with pupils who need some extra help to build confidence or to discuss and sort out any worries. I also support pupils in our Meet and Greet and Lunchtime Club where we get to play games and talk together.

Hello, my name is Miss Patterson.
I have been working at MGJS for 10 years and am the Sports Coach who teaches PE. I know that not all of you will love PE as much as I do so my main job will be to help you relax and show you that there is something in PE for everyone to enjoy. For those of you who love PE already there is so much for you to get involved in, from exciting after school clubs, inter class competitions or representing MGJS in lots of different competitions.

Hello, my name is Mr Price
I am also one of the Sports Coach at MGJS and I have worked here for the last 6 years. I love working at MGJS as the school share my passion about all pupils receiving many sporting opportunities and great PE lessons. I look forward to welcoming our PE lessons, which we ensure will be fun as well as wanting every pupil to be the best they can be; here at MGJS we encourage a good ‘can-do’ attitude.

Hello, my name is Mr Thomas
I am also one of your Sports Coach and I have worked here for 3 years; I’ve loved every minute and I know you will too because all of the staff are so nice. At MGJS, PE lessons and any sporting activity are very important and our school has a fantastic sports reputation. No matter what your ability, we will encourage you to improve on your personal best, which is a great feeling. Ask anyone at MGJS... PE is one of their favourite lessons!
I hope that parents have found this useful to share with their children in the coming weeks; keep positive and focus on the welcoming and uplifting comments in each message. Everyone at MGJS wants you to be happy and settle well to our school because we all love working together to give the best that we can to our families.

Please visit **MGJS School Website** to find all the letters that we have sent to parents related to Y2 Transition. In the next few weeks, we will be placing some short videos to give you and your children a virtual tour of the school.

**www.marston-green-jun.solihull.sch.uk**

- Pupils tab
- COVID-19
- Transition

We understand that times are uncertain but Senior Leaders remain ‘busy behind the scenes’ with other plans in the next few weeks for Y2 transition. Currently, schools need to look to guidance and manage as best as they can for transition. Please be assured that we will remain in contact, place everything on our School Website and consider as many ways as possible to involve you in the transition process to Marston Green Junior School.

Keep safe and well and let’s hope for a return of the sunshine and sunnier days!

Yours sincerely

Mrs L Clark
Headteacher

Sometimes superheroes reside in the heart’s of small children fighting big battles.