**Structure and responsibilities of the Governing Body**

The Governing Body of Knightwood Primary School comprises 12 governors and collectively we are responsible for the strategic direction of the school, playing a key role in ensuring that every child who attends the school receives the best possible education.

The Governing Body is made up of the following types of governor:

1. Appointed by the Local Education Authority
2. Parents elected by parents of registered pupils
3. Staff representative
4. Headteacher
5. 6 Co-Opted governors appointed by the governing body

We are also assisted by a Local Authority Clerk who provides both advice and administrative support.

The Chair of Governors and Vice-Chair of Governors are elected annually at the first meeting of each academic year (usually September). The current Chair of Governors is Alan Claggett, and Vice-Chair of Governors is Stuart Ratcliffe.

The Governing Body has a legal responsibility which can be summarised by three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff;
- Overseeing the financial performance of the school and making sure money is well spent

Whilst the governing body has a general responsibility for the effective management of the school, it is the Headteacher who takes the detailed decisions for day-to-day management and running of the school, utilising the support of the Senior Leadership Team and staff.

As a Governing Body we meet three times each term with all statutory responsibilities being discharged through the full governing body. At the present time we do not utilise a structure of Committees with delegated responsibilities, other than a Headteacher Performance Committee, and a Pay Committee which specifically undertake performance management of the Headteacher and agreement of staff pay awards.

Individually, some governors also have specific responsibilities for areas within the school and provide regular reporting to the full governing body. Details of these individual responsibilities are contained in the tables below.