Welcome to
James Brindley
Community Primary

Information for new pupils and parents
James Brindley Community Primary School offers a primary education to children aged three to eleven.

The school was built in 1971 by Lancashire Education Authority. In 1974, following local government re-organisation, it was absorbed into Salford Education Authority.

The school is set in very attractive and extensive grounds and underwent a total refurbishment in the Summer of 2003. Additional improvements to the main entrance and office were made in Summer 2011 and the early years outdoor provision was redeveloped in the Summer of 2014.

Members of staff are committed to providing a caring, secure and stimulating environment, where each child is provided with a wealth of learning experiences. We provide a broad, balanced and differentiated curriculum, which enables each child to develop academically, socially, spiritually and morally. We advocate a system of values that underpin all that we do, involving: personal responsibility; tolerance and respect.

The school has 30 full-time places in the Nursery class and operates one form entry of 30 places for all other year groups.

No brochure can give a clear and complete picture of the school, its ethos, activities or learning environment and we therefore extend a warm invitation to you to visit the school, by appointment.

Mr C. Moore
Headteacher

“Working together to fulfil potential”

James Brindley
…was one of the early canal engineers who worked on some of the first canals of the modern era. He played an essential role in shaping the way canals were built during the Industrial Revolution.

1716 - 1772, Bridgewater Canal Engineer
Aims of the school

“Working together to fulfil potential”

To provide a challenging curriculum with commitment to high academic, social and moral standards this will equip children for life in a multi-cultural society.

To provide a high quality learning environment which is welcoming, well resourced, stimulating and safe.

To create a caring and supportive ethos which encourages the development of self-esteem and ensures all individuals feel valued.

To value the contributions of children and celebrate their achievements.

To develop and maintain a close working partnership with parents, appropriate agencies and the community.

To actively promote attitudes of respect, courtesy and co-operation.

To afford equal opportunity to all.
The Education Reform Act (1988) requires all schools to have a curriculum, which promotes the spiritual, moral, social, cultural, intellectual and physical development of all pupils. It must prepare pupils for the opportunities, responsibilities and experiences of life and it must include Religious Education and Citizenship.

The curriculum in its full sense comprises all the opportunities for learning provided by the school. It includes the formal programme of lessons, extra-curricular and out of school activities.

The school aims to offer pupils a broad, balanced and differentiated curriculum encompassing both the legal requirements of the National Curriculum and a variety of challenging opportunities.

At James Brindley Community Primary School we cater for a variety of learning styles appropriate to the needs of our children. Children in all classes will experience individual, group and class teaching, working from first-hand experience, books and IT equipment.
Core Subjects

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**COMPUTING**

At James Brindley Primary School we give all children access to a wide range of high quality computing equipment, including the use of computer hardware and software such as notebooks.

Learning is centred around:
- Programming
- Computational thinking
- Using and understanding computer networks
- Communication and collaboration
- Productivity and creativity.

We teach pupils to use technology, the internet, mobile phones and social networks safely. We also teach children to make sensible choices about the use of Information and Communication Technology (ICT) in the development and presentation of their work across the curriculum.
## Foundation Subjects

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RELIGIOUS EDUCATION & COLLECTIVE WORSHIP

Religious Education (R.E.) is part of the basic curriculum, having equal standing with National Curriculum subjects. It is taught in accordance with the Salford Agreed Syllabus. This focuses on Christianity whilst recognising that pupils should study the other principal religions represented in Great Britain. It encourages the development of positive attitudes towards, and respect for, the beliefs people hold.

Acts of collective worship are held for all pupils meeting as a whole school, a key stage or a class. They are mainly and broadly Christian in character. They support and promote the values of the school as well as providing occasions for celebrating and rewarding pupils’ achievements.

CITIZENSHIP

Elements of Citizenship are delivered through opportunities including R.E. Circle Time, Assembly and the day to day experiences of school life.

SEX EDUCATION

The Governors policy on Sex Education meets the requirements of the 1986 No. 2 Act. It is freely available to parents.

ASSESSMENT AND TESTING

Children in school are assessed in different ways. Ongoing assessment informs teacher planning to enable children to make clear steps in their learning journey. Summative assessments (tests) are usually carried out on a half-termly basis in:

- Reading
- Writing
- Spelling and Grammar
- Maths

The Early Years curriculum is assessed against the Early Learning Goals at the end of Foundation Stage, while Year 1 children undertake a statutory phonics screening check during the Summer term.

Year 2 and Year 6 children undertake Statutory Assessment Tests (SATs) in Summer term. These tests help classteachers reach a judgement of attainment which is then reported to parents.

CURRICULUM ENRICHMENT

A wealth of enrichment activities support the curriculum. Artists, poets, story tellers, musicians, scientists and citizenship workshops come in to school to work with teachers and children. Curriculum days and weeks form an important part of each pupil’s learning journey at James Brindley. Throughout the year we have Book Week, a French Day, Science Week, Eco Events and many sports and musical events. The whole school is involved and parents and Governors take part in our curriculum enrichment activities.
EXTRA CURRICULAR ACTIVITIES
The School offers a range of extra-curricular activities; some examples are: Performing Arts, Maths, Football, Gymnastics, Cross-Country, Musical Band and Athletics. Some of these activities carry a cost to parents. Jimmy’s Gym workout sessions take place Tuesday – Friday at 8.30am for children of mainstream age.

RESIDENTIALS AND VISITS
In year 5 children take part in a residential visit to Lledr Hall. Other visits and trips are organised to extend and enhance the curriculum. In order to make such visits possible parents are requested to make a voluntary contribution.

SWIMMING
As part of our PE curriculum, Year 4 have swimming lessons. Children are dropped off at Worsley Pool by their parents where they will be met and registered by James Brindley staff.

PERIPATETIC MUSIC SUPPORT
At James Brindley Community Primary School a large number of children have instrumental music lessons and have the opportunity to play the flute, violin, keyboard, brass, drums and guitar. In the Summer Term the school hosts a music evening. All of the children who have instrumental lessons perform for the audience of staff, governors and parents. The children perform individually, in ensemble pieces or as a band.

Parents are required to pay for this tuition in advance.

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES
To ensure that all children receive an education appropriate to their needs, the school implements the Special Educational Needs and Disabilities Code of Practice. The school has a SEND Co-ordinator and Governor. Further information is available on the website.

To ensure full entitlement and access for SEND pupils at James Brindley we provide:

• Access to high quality education within a broad, balanced and relevant curriculum. In this way their needs will be met within the context of the National Curriculum so that they can reach their full potential and enhance their self-esteem.

• We educate pupils with SEND wherever possible, alongside their peers within the normal curriculum, after giving due consideration to the appropriate wishes of their parents.

• Partnership with parents plays a key role in promoting a culture of co-operation between all parties concerned with the education and well being of the child. Parents have a vital role to play in supporting their child's education.

• To encompass a whole team approach when dealing with children is essential.

• The school has an SEND policy, an Accessibility policy and plan which encompasses the Disability Equality Duty.
COMMUNICATING WITH PARENTS

In a concerted effort to reduce our carbon footprint and to increase efficiency, we are proud to say that nearly all of our parents receive communication from school by e-mail. At James Brindley Community Primary School we communicate with parents in a variety of ways:

- Newsletters from the Headteacher
- School website
- Text messaging service to families
- Letters from the school office
- Class newsletters

As a community school, we value the relationship between Class Teacher and Parent extremely highly. We make ourselves available to families to address concerns promptly.

Parents Consultation Evenings take place termly. Reports, detailing the child’s progress in all areas of the school curriculum, are issued to parents prior to the end of the Summer Term and a further opportunity is provided for discussion.

HOMEWORK

The school recognises the important part parents can play in educational development. We actively encourage a positive parent-teacher relationship, with the expectation that this partnership will instill and promote a positive attitude to school and to schoolwork.

Parents are invited to help children in the early years by reading with their child and by listening to what the child has to say about their day. Parents will also be able to help by providing any particular items a child may need temporarily in school or to help by providing any necessary information a child may require to complete a project at school.

In Key Stage 1, the expectation is that children will read four times a week at home and complete spelling and an additional piece of English or Maths homework.

The expectation in Key Stage 2 is that children will read at home four times weekly alongside completing spellings, mathematics and a piece of written English. Throughout the year, project homework on a particular topic will be set for children to support learning across the wider curriculum.

In all cases homework will be related to their current work in the classroom and will be at the child’s own developmental stage. More details can be found in the school’s Homework Policy.
THE SCHOOL AS A COMMUNITY

At James Brindley Community Primary School we fundamentally believe that we should search for good behaviour and overtly praise in support of this behaviour. We expect that all children will abide by our ‘Golden Rules’. These are the moral values that emphasise the positive behaviour we wish to encourage whilst also acknowledging negative behaviour, which is to be discouraged. The ‘Golden Rules’ are regularly the focus of discussion during class ‘Circle Time’ when they can be explored at a level appropriate to the maturity of the children concerned.

Golden Rules
• We are gentle; don’t hurt anybody.
• We are kind and helpful; don’t hurt the feelings of others.
• We are honest; don’t cover up the truth.
• We work hard; don’t waste time.
• We are after property; don’t waste or damage things.
• We listen; don’t interrupt.
• We look after property

Pupils are encouraged to reflect on their behaviour and recognise the choices that they make. At James Brindley we always reward good behaviour and support poor behaviour. Parents are kept fully informed of the behaviour of their child.

The school also has ‘Anti-Bullying’ and ‘Safeguarding Children’ policies, both of which are available on our website. James Brindley is an inclusive school where equality is demonstrated in all areas of our work, including Disability, Gender and SEND. Policies covering all of these areas are available on our school website.

PARENT TEACHER ASSOCIATION

The school has a very active and supportive P.T.A who organise fundraising events. In recent years the P.T.A has funded wet play equipment, branded sportswear and improvements to the outdoor play area and outdoor equipment for the Early Years classes. In addition, the P.T.A makes an annual contribution towards school trips. As well as raising money, the work of the P.T.A helps to enhance school life and brings together the James Brindley community in fun and sociable ways.

A current calendar of events and details of members of our fantastic P.T.A can be found on our school website.
SCHOOL GOVERNORS
The Governors, including the Head Teacher, have the overall responsibility for the effective management and the strategic vision of the school. This responsibility includes financial control and budget planning.

The Governing Body is made up of thirteen members who serve for a period of four years.

The members are nominated as follows:
1 Member nominated by the Local Education Authority (Salford City Council).
4 Members who are parents of children in school nominated by other parents.
7 Co-opted members.
1 Staff Member
1 Head Teacher

The Governors meet at least once a term as a body and have the following sub-committees to assist in the management of the school:

- Finance and Staffing Committee.
- Curriculum and Standards Committee.
- Buildings, Health and Safety Committee.
- Performance Management for the Headteacher
- Discipline Committee.
- Pay Review Committee.
- Appeals committees for the above

The list of current Governors appears on the school website.

PARENTS AS HELPERS IN SCHOOL
At James Brindley we actively encourage parents to help in the classroom and in other school activities. We warmly welcome support from parents who are willing to listen to readers, speak to groups of children about their job or offer a specific set of skills such as sports coaching, speaking other languages, computing or arts and crafts. Parents can also help by assisting in the supervision of a group of children on school visits.
All volunteers are required to comply with the Government and Local Authority Guidelines process of a Disclosure and Barring Service check.
Access to the school is through the gate directly in front of the main entrance. You are encouraged to bring children to school on foot and not in cars. For safety reasons the large gate is for staff vehicles and deliveries only.

Parents arriving at school by car are requested to show consideration for our neighbours and to park with care. Parents should not park illegally on the zigzag lines, as these are designed to ensure the safety of our children and as a means of access for emergency services. As an environmentally conscious school, we encourage children who live close to school to walk as often as possible.

Electronic Gates
We have gates in place to ensure that your children are kept safe and secure at all times. During school hours, visitors must speak to office staff on the intercom system to gain access to the school grounds.
To help us care for the environment, we expect parents and children to use the paths around the school and avoid walking on the grass. We also encourage the children to keep the grounds litter free by using the bins provided. Please be advised that, in keeping with local authority guidelines, dogs are not allowed on school premises.

Coming into School
Children are expected to arrive at school and be in line for 8:50am, after which teaching staff will arrive to collect classes. In wet weather children will be invited into school from 8:45am onwards. Children should not arrive earlier than 8:40am as staff will not be available to supervise the playground before this time or deal with any emergencies that may arise.

Children arriving after 9:00am must enter the building via the main entrance, so that they can be registered as late. Please be aware that after 9:00 your child will be marked as absent.

The End of the Day
School ends at 3.30 pm. Parents/Carers of children in Nursery to Year 4 will collect their child from teachers at classroom doors. Parents of children in Year 5 and Year 6 can give written permission for their children to walk home unaccompanied

Timing of the School Day
Nursery
8:50 - 11.30
1:00pm - 3:20pm

Reception
8:50 - 11.45
1:00pm - 3:30pm

Key Stage 1
8:50 am - 12:00 pm
1:30 pm - 3:30 pm

Key Stage 2
8:50 am - 12:15 pm
1:15 pm - 3:30 pm

KS1 & KS2 classes have a 15min break in the morning.
If you wish to apply for a place at James Brindley Community Primary School you should follow the online application procedure here: https://www.salford.gov.uk/apply-for-a-primary-place.htm

‘The Admissions team at Salford Local Authority try to meet parental preferences for schools where possible, but this isn’t always achievable. Each school has a set number of pupils it can admit which is based on the size of the school. If the number of pupils requiring places at a school exceeds the school’s set number then not everybody will be successful in getting a place at the school. This is what is meant when the school is said to be ‘oversubscribed’. When the school is oversubscribed, places will be allocated using the oversubscription admission criteria.

Where a school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to children who have a statement of special educational need or Education Health and Care Plan which names the school.

- Looked After Children and previously Looked After Children. This includes children who have ceased to be looked after because they were adopted or became subject to a special residency order or special guardianship order.

- Children in Need as defined by the Children Act (1989), i.e. those who are unlikely to achieve or maintain or to have the opportunity of achieving or maintaining a reasonable standard of health or development or a child/children whose health or development would be further impaired without the provision of services by the local authority. Confirmation of the child’s needs will be required from their social worker.

- Medical reasons - If claiming medical reasons, parents/carers must provide evidence from their doctor that the child has a medical condition which means that admission to a particular school is essential.

- Brother or sister in attendance at the school (Reception – Year 6 only) at the date when the pupil is to be admitted. This includes stepchildren and foster children living with the same family at the same address. Other children may be considered under the sibling criterion provided proof is available to demonstrate that the children are permanently resident at the same address and part of the same family unit. (The authority accepts that in some family units the children may not be natural brothers and/or sisters).

- Children living nearest to the school. The distance will be measured in a straight line using LLPG (Local Land and Property Gazetteer) information to measure the distance between the address point of the child’s home address and the centre of the school in miles. Those children whose home address is closest to the school will be those who get priority for places.

Please note: if your child attends our Nursery prior to their Reception year, this does not automatically guarantee a place in our Reception class.

Once your child has been offered a place at James Brindley, there will be an opportunity for you to visit the school with your child to meet the staff and have a look round.

For reference:
School Admissions Team
Children’s Services
Second Floor, Unity House
Salford Civic Centre
Chorley Road, Swinton M27 5AW

0161 909 6508
school.admissions@salford.gov.uk

If you wish to arrange a visit before applying for a place at our school you are very welcome to do so. Please contact us to arrange an appointment.
**ABSENCES**
The academic progress of a child, whatever their current attainment will be adversely affected if they miss school. Should your child be absent through illness, it is essential that parents contact school by telephone before 9:30am. Upon returning to school your child should bring a note to confirm the reason for their absence.

At James Brindley Community Primary School, we actively encourage good attendance. We discourage the taking of annual holidays and short breaks during term time as this will impact on your child’s education. Furthermore, the Department of Education states: ‘Headteachers may not grant any leave of absence during term time unless there are exceptional circumstances. Headteachers should determine the number of school days a child can be away from school if the leave is granted.’

Holiday requests that cite parental work patterns as the reason for ‘exceptional circumstances’ relate to instances when employee holidays are issued and dictated by the employer. These circumstances most usually relate to members of the emergency services and armed forces. Unauthorised holidays may result in a fine, issued by the local authority.

Our attendance policy is available to view on the school website.

**PARENTPAY**
At James Brindley Community Primary School we operate a cashless office. Uniforms, PE kit, school meals, trips and visits can be paid for securely through ParentPay using unique login details provided by school.

We actively discourage children from carrying money in school. Small amounts of cash that are requested for charitable donations and PTA fundraising events, must be sealed in an envelope and marked with the child’s name and class.

**ACCIDENTS AND ILLNESS**
In the event of an accident or if your child should be unwell at school, first aid and support will be given from qualified first-aiders. If further medical attention is required or your child is deemed unfit to stay in school, you will be contacted using the telephone numbers you have provided.

Emergency contact numbers must be accurate and up to date. If you or your named contact change address or phone number please let us know.

**MEDICINES IN SCHOOL**
School is not required to administer medicines to children. However, there are exceptions to this, e.g. long term illness, asthma and where a child is completing a course of antibiotics, but in the opinion of the doctor, is well enough to return to school. A consent form must be signed by a parent or carer before school will administer medicines.

Parents are welcome to attend school to administer medicines themselves.

**MEDICAL ADVICE**
The school nurse team, are regular visitors to the school. They are based at Walkden Clinic, Bridgewater Road.

Several services are available in school throughout your child’s stay with us.

The school nurse team can be contacted for advice on 212 5230
MEALTIME ARRANGEMENTS
At lunchtime, children may have a school lunch, bring a packed lunch or go home for lunch. Children who stay for school dinners must pay using ParentPay in advance. If you believe you may be entitled to free school meals, please contact the Education Welfare Office on 909 6508. Our menus comply with the Nutrient based Government Standards. The standards are designed so that a school lunch provides a third of the recommended daily intake. Food is low in fat, salt and has reduced sugar where possible, the recipes have been adapted to include more fruit and vegetables and chilled water and bread are available at all times. Children on packed lunches are entitled to bring a drink, but please, no glass bottles. Please note hot food in flasks is not allowed for safety reasons. If you wish to change your child’s lunchtime arrangements, please put your request in writing. Citywide require two weeks notice. For your information the school’s Healthy Eating Policy is on the school website.

JEWELLERY
We discourage the wearing of jewellery on safety grounds. The only items of jewellery that are permitted are earrings of plain stud and watches. All jewellery must be removed during P.E, Games and Swimming. Children should be able to manage this independently. Teachers will not take responsibility for any valuables during the school day.

LEAVING THE SCHOOL PREMISES
Your child will not be allowed to leave the school premises between 8:50 am and 3:30 pm unless accompanied by a responsible adult. Please try to avoid making dental, optical or medical appointments for your child during school hours. Where this is unavoidable, appointment cards should be presented at our school office. If children need to leave during the school day a responsible adult will collect them from the school office.

MILK
Milk is free for children under the age of 5 and those children entitled to free school meals. Following your child’s fifth birthday there is a charge for daily milk which is paid through ParentPay and collected a term in advance.
School Uniform

We believe there are many benefits to the wearing of a school uniform and therefore actively encourage all pupils to do so. The school policy is for full uniform, including P.E. kit. Items may be purchased from school through ParentPay.

The school colours are royal blue and gold.

At the end of each half term we will display all lost property items for parents and pupils to reclaim. All items of uniform MUST be named. We cannot be responsible for unnamed items of clothing.

Uniform comprises of the following:

**Boys**
- Royal blue sweatshirt/jumper
- Gold polo shirt
- Grey shorts or trousers
- Grey socks
- Black shoes

**Girls (Winter)**
- Royal blue sweatshirt/jumper/cardigan
- Gold polo shirt
- Grey pinafore dress
- White socks
- Black shoes

**Girls (Summer)**
- Gold/white or blue/white gingham or striped dress/blouse with grey skirt
- White socks
- Black shoes

**OUTDOOR CLOTHING**
Children should have a navy fleece or showerproof coat with school logo or sensible outdoor coat deemed suitable for the weather and for school wear. Children may wear boots/wellingtons to school if they are then changed on arrival.

**PHYSICAL EDUCATION (P.E.)**
The school has a P.E. kit for boys and girls that is available to order through our school office comprising:

**Indoor Kit**
- Yellow round necked t-shirt with school logo
- Royal blue shorts
- White socks
- Gym shoes (elasticated for children in Early Years & Key Stage 1).

**Outdoor Kit**
- Jogging top/sweatshirt
- Yellow round necked t-shirt with school logo
- Jogging bottoms
- White socks
- Trainers

It is expected that children should have both indoor and outdoor kit available for every P.E. session. All clothing should be named and stored in a named drawstring bag or small sports bag. Large sportsbags are not practical in our cloakrooms.

**SHOES**
Children should come to school in suitable waterproof shoes. Trainers, boots, shoes with heels and ‘jellies’ are not part of school uniform.
HAIR
At times children have head lice. Parents will be notified of this issue if their child is in the affected class by receiving a head lice letter. Children are allowed to come into school after hair has been treated, e.g. if you are contacted by school to collect your child due to infestation, then he/she may come straight back into school after treatment.

HAIR STYLES
We recommend that long hair is tied back for health and safety purposes. We actively discourage extreme hairstyles e.g:
• Shaved by number 1 guard
• Any part of the hair coloured to an unnatural and bright shade e.g blue, pink unless as part of a fund raising day messy hair day.
• Bright beading or braids
• Any very fancy hair arrangements gelling which might cause a distraction to the teaching and learning process or be deemed unsafe.

MOBILE PHONES
We discourage the use of mobile phones in school. In an emergency or exceptional circumstances, a child may bring in a phone with an accompanying letter from the parent. The phone will be kept by the class teacher throughout the day and returned at 3.30pm when the school day finishes.

PUBLIC ACCESS TO DOCUMENTS & INFORMATION IN SCHOOL
The School in accordance with the law, holds documents relating to pupil welfare; the curriculum and other policy documents, which are available for inspection upon request from the school.

OFSTED
A copy of our full OFSTED Report is on the school website. We were inspected in November 2011. The school was judged by OFSTED to be Good in all areas and Outstanding for behaviour and care, guidance and support. The pupils said, ‘We love coming to school because the teachers make the learning fun’.
Welcome to our School

At our school - every child matters

Every Child should:
Stay Safe
Keep Healthy
Achieve and Enjoy
Make a Positive Contribution
Work Towards their Future Economic Wellbeing

We believe every child should be treated fairly, with respect and compassion, be cared for, heard, valued and celebrated.

We are delighted to have your family with us and we hope you will be happy in our School.

James Brindley Community Primary School
Parr Fold Avenue, Worsley
Manchester M28 7HE

t: 0161 790 8050   f: 0161 950 3384
www.jamesbrindleyprimary.com
e: jamesbrindley.primaryschool@salford.gov.uk