Tuesday 24th September

Dear Parents/Carers

**Learning Conversations**

Parent consultations (Learning Conversations) will be held in the week beginning 14th October. The meetings provide an opportunity for you to meet your child’s class teacher together with your child. We hope that by having your child at the meeting it will provide a more productive and informative experience as well as involve them more actively in their own learning. If, however, you have any issues you would like to share with the class teacher which you would rather discuss without your child present then please inform the teacher so that your child can return to class before the end of the appointment. *We request that parents endeavour to attend their child’s meeting on the dates listed below and do not request appointments on an alternative date.*

Before meeting with the class teacher, parents will have the opportunity to meet their child and look at their maths and English books with them. Parents and children will then meet with the teacher. The teacher will discuss the child’s general progress in class as well as their current targets for maths and English. Please note that the Learning Conversations will take place in the **Centenary Hall**. Parents should not go to the school office but should instead access the Hall via the entrance at the end of the school car park. Please see the back of this letter for directions to the Centenary Hall; parents will not be able to access the hall via the playground (the usual route for entering the hall for class assemblies / productions) during school hours as children will be using the area for playtimes and PE lessons. Parents will however be able to access to the Centenary Hall via the upper school playground for appointments after 3:20pm.

If you are unable to attend the meeting your child will still be given an opportunity to share their work with an adult in school and then discuss their progress and targets with their class teacher.

The Learning Conversations will be held during the school day and early evening from 9:00am until 7:00pm on the following dates:

- **Monday 14th October** – year 6
- **Tuesday 15th October** - Year 5
- **Wednesday 16th October** – Year 3
- **Thursday 17th October** – Year 4

Please note that clubs offered on our Clubs Activity List will not take place during the week of Learning Conversations. Breakfast Club and our The Daily After School Club will take place as normal for those children who have booked and paid for a place.

Yours sincerely

Ms K Hall
Deputy Headteacher
Hamstel Junior School Learning Conversations

- Monday 14th October – year 6
- Tuesday 15th October - Year 5
- Wednesday 16th October – Year 3
- Thursday 17th October – Year 4

Child’s name:……………………………………………………………………………………………………………………………….

Class:…………………………………………

Please indicate a preference for the time you would like to meet your child’s class teacher.

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<thead>
<tr>
<th>Times</th>
<th>Please indicate which time slots you would prefer (in order of preference)</th>
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</thead>
<tbody>
<tr>
<td>9:00am – 10:30am</td>
<td></td>
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<tr>
<td>10:30am – 12:00pm</td>
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<tr>
<td>1:15pm – 3:15pm</td>
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<td>3:15pm – 5:00pm</td>
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<tr>
<td>5:00pm - 7:00pm</td>
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Although we will try to accommodate your choice of times, this may not always be possible, therefore, please indicate more than one slot in order of preference.

Only one appointment should be requested for each child unless there are exceptional circumstances prohibiting parents from attending together i.e. a court order.

If you are allocated an appointment time after school, your child should attend the meeting with you in order to share their work beforehand.

Your views are important to us. At our autumn Learning Conversations we always ask parents to complete an on line survey prior to their meetings. Thank you in advance to all parents who complete the survey whilst waiting for their appointment time.