Dear Parents/Carers,

Welcome to a new year of extra-curricular activities at Hamstel Junior School.

We have a range of free activities that are offered by Hamstel Staff as well as those run by carefully chosen coaches that have a small charge. Paid activities are offered at a subsidised £3 per week which, we hope you will agree, is great value for money. This is our first price increase in 5 years. These would normally cost in the region of £5 a session if children were to attend them outside of school.

Just a quick reminder about the behaviour of children in these activities. If we feel that the behaviour of a child is not meeting our expectations and is affecting the enjoyment and safety of the other children, then that child will lose their place.

A reminder that the Daily After School Club is available every day of the school year (even when these activities aren’t on). You can book a place at this club via the SCOpay system that we are using for all school payments.

We look forward to welcoming as many children as possible to our after school system that we are using for all school payments.

Mr Goddard
Assistant Headteacher

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**Important Information**

- Please return the form to the school office by **WEDNESDAY 11TH SEPTEMBER AT THE LATEST**. Any forms received after this date will only be included if spaces are available.
- Please indicate your order of preference (1st choice, 2nd choice 3rd choice etc.) on the form so places can be fairly distributed. FORMS WILL BE RETURNED IF PREFERENCES AREN’T NUMBERED.
- Places in activities are limited so if an activity becomes oversubscribed, a waiting list will be kept in case places become available at a later date.
- Those who have a place will be notified by a slip as soon as all places have been allocated. At this point we will ask for payment via the SCOpay system if applicable. If there is a cost involved, all fees must be paid **before Friday 27th September 2019**. Children may not be allowed to take part in an activity if payment hasn’t been received by then.
- **If, for any reason, you no longer require a place, please let the office know as soon as possible so the place can be offered to someone else.** Where payment has been made, refunds will only be given if the place can be filled. Any weeks prior to the office receiving notice will have to be paid for.
- **Children should be collected promptly after their activity** from the main entrance of the school unless you indicate on the form that your child may go home unaccompanied.
- Please note if your child receives a place they will need to attend each week and for the full session, **unless the office is informed by a parent/carer through a note, phone call or in person**. Regular failure to inform the school of non-attendance could result in your child losing their place.
- Regular non-attendance or late collection from after school activities could also mean your child losing their place.
- Paid activities will cost £30 (for 10 weeks). Thursday and Friday after school activities will be £27 (9 weeks).
- There will be no Thursday or Friday after school activities on 12th and 13th December due to school discos. Activities do not run during learning conversation week (week commencing 14th October).

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**Dates**

These activities will be running weeks commencing:

- **No activities the first two weeks back**
  - 23rd September
  - 30th September
  - 7th October
- **No activities w/c 14th October**
  - 21st October
- **Half Term w/c 28th October**
  - 4th November
  - 11th November
  - 18th November
  - 25th November
  - 2nd December
  - 9th December
- **No activities w/c 16th December**

These dates will be on our website

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**Notes on Allocation**

Mixed Football – Years 5 & 6 – Some children for this club will be invited to attend. The rest of the spaces will be offered to year 6 children in the first instance with any spaces then being offered to year 5.

Karate – It will be expected that children will be continuing (there will be a cost for the new year’s insurance of £15 that covers the whole year). A reminder that there will a cost of £40 for new members for insurance and kit. Please indicate if you would still like your child’s place. See the website for more details.

Cubs – Once they are invested, the children will remain a member of the Cubs for as long as they would like. Please indicate if your child would still like their place. There are places for new children available. There are additional costs for this activity. More details are on the website.

Places at all the other activities will be allocated on a lottery basis in order to make it fairer for everyone.