**Grange Primary School**

**Class Teacher Job Description**

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<tr>
<th>Post Title</th>
<th><strong>Main Scale Teacher</strong> – May include leading a responsibility within school depending upon skills and experience.</th>
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<td>Responsible to</td>
<td>Headteacher</td>
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| **Overall Purpose** | To meet the requirements of:  
  - A teacher as set out in the School Teachers Pay and Conditions Document (available for reference from the headteacher)  
  - The Professional Standards for Teachers (available for reference from the headteacher)  
  - Working within the appropriate career stage expectations associated with pay scale. |
| **General Professional Duties** | To plan and deliver, broad, balanced, relevant, differentiated and challenging curriculum to all pupils appropriate to their needs with innovation and creativity  
  - To assess, record and report on all aspects of pupils’ progress and development  
  - Contribute to raising standards of pupil attainment  
  - To provide or contribute to oral and written assessments relating to individual pupils or groups of pupils, internally, with parents and outside agencies  
  - To demonstrate an understanding of individual pupil needs to ensure high standards of behaviour so effective learning can take place, and good relationships can be formed within the school community  
  - To support pupils to regulate their emotions through an empathetic and understanding approach  
  - To contribute to whole school CPD, planning and collaborative activities  
  - To engage fully in school self-evaluation activities and be responsive to feedback |
| **General Professional Responsibilities** | To play a full part in the life of the school community and support its ethos, values and aims  
  - To contribute to, follow and actively promote the agreed policies of the school  
  - To have high expectations and lead by example  
  - To contribute to the evaluation and monitoring of the school curriculum and to assist in the process of development and change  
  - To co-ordinate a school responsibility area (where appropriate)  
  - To work as a member of a team and to contribute positively and professionally to effective working relations within the school  
  - To have and share with colleagues a good, up to date working knowledge and understanding of how to use and adapt a range of teaching, learning strategies  
  - Experience to provide opportunities for all learners to achieve their potential.  
  - To comply with the school’s Health and Safety policy and undertake risk assessments as appropriate in a timely manner  
  - To engage actively in Performance Management and Professional Development to ensure professional skills are developed and kept up to date  
  - To provide an empathetic and nurturing environment to support the personal growth of each child |
| **Main Duties in coordinating a school responsibility area** | To have a clear vision and purpose for the responsibility area  
  - To develop knowledge and expertise keeping up to date with national developments, teaching practice and methodology to support staff and pupils in achieving high standards  
  - To support colleagues in ensuring effective coverage, continuity, progression and challenge  
  - To regularly monitor and evaluate the responsibility area through a range of activities which could include work scrutiny, resource audits, pupil and community views and data analysis and report to governors  
  - To audit need associated with the responsibility area and communicate the need for any capitation spending to the Deputy Headteacher adhering to the financial protocols and timescales  
  - To offer guidance and support to staff in developing the responsibility area and to the leadership team in leading, managing and developing the wider aspect of the area and its link to the curriculum |

The work of schools changes and develops continuously which in turn requires staff to adapt and adjust. Whilst the main duties and responsibilities of the post are set out above, each individual task to be undertaken has not been identified. The duties and responsibilities above should not therefore be regarded as immutable but may change in line with national prescription on teachers’ terms and conditions of employment and/or any relevant school improvement priorities set from time to time. Teachers will be expected to comply with any reasonable request from their line manager to undertake work related to teaching and learning that is not specified within this job description and which is commensurate with the level of the post. Any major changes will involve discussion and consultation with you.

Signed (Postholder) ________________________________________ Date:
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