Farnborough Road Infant School

Transition Policy

“Learning, Caring and Achieving Together”

Aims.

- To ensure a smooth transition between Home, Caterpillar Nursery, Nursery, Pre-School providers, and Reception, Key Stage 1 and Key Stage 2.
- To continue to develop the children’s confidence and self-esteem on transfer.

Pre-School-Nursery-Reception.

- The Early Years Foundation Stage leader promotes liaison across the key stage through regular meetings with all Early Years staff to plan the curriculum and provision.
- Current and new initiatives are shared across the Early Years Foundation Stage.
- Visits by EYFS Staff to Pre-school providers to observe children and talk to their key workers before admission to Farnborough Road Infant School.
- “Stay and Play” sessions are organised for new Nursery and Reception children and parents prior to them starting school.
- Parent Meetings are organised in the Summer Term prior to children transferring to Nursery and Reception.
- Stay and Play/Share session are organised to share practice with parents once their children have started school.
- Nursery visits to main Infant school to familiarise themselves with staff/building.
- Early Years Foundation Stage assemblies include Nursery in the Summer Term.
- Nursery use the facilities in main school i.e. Studio, Computer Suite, Library, Hall and Space for Sport.
- The Inclusion Leader visits Nursery to work with and observe children and discuss with staff any concerns they may have.
- Staff visit Nursery to familiarise themselves with their prospective pupils.
- Reception children to have a ‘buddy’ from a Year 2 class to welcome them to our school and provide a role model. Activities organised throughout the school year, e.g. during Friendship Week, enable ‘buddies’ to share learning and play opportunities.

Foundation Stage-Key Stage 1.

- Staff observe their new children in class in the previous summer term.
- Children visit their new teacher in their new class in the Summer term.
- Pass up Meetings are held in the Summer Term to enable staff to talk about children transferring to their class.
- Parent’s meetings inform parents about the transition between EYFS and Key Stage One.
- At the beginning of the Autumn Term Year 1 staff will follow the EYFS format of Continuous Provision to ease the transition between Reception and Year 1, teachers will then increase the independent / Key Stage One activities in their planning.

Key Stage 1-Key Stage 2.

Farnborough Road Infant and Junior schools are on the same site but are housed in separate buildings. Each has their own Headteacher, Deputy and Governing body. Pupils in the Infant School transfer automatically to the Junior School at the end of Year 2.
The Heads of both schools meet on a regular basis to discuss events, school dates, joint insets and joint initiatives.

Staff meet in an informal way on several occasions throughout the year.

Year 2 and Year 3 teachers organise visits for staff, children and parents to meet prior to the transition to the Junior school.

Activities Club in the Junior School available to Year 2 children to support their transfer.

The Inclusion Leader and Class teacher will meet to discuss children on the SEN Support register prior to them transferring to the Junior school.

This policy will be reviewed regularly.

**Updated January 2018**

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