Farnborough Road Infant School

Policy on Charging and Remission

‘Learning, Caring and Achieving Together’

Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some extra-curricular activities.

Voluntary contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel an educational visit or activity. If a visit goes ahead, it will include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the visit or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each activity is funded. This will be stated on the letter regarding the activity or visit.

On occasions the PTA will be asked to help fund an educational visit or activity, e.g. a theatre company or visiting musicians. We will send out notice of future events/trips which require contributions from parents to give parents time to budget and plan ahead.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as ‘optional extras’. This list is not exhaustive:

• visits to museums.
• sporting activities which require transport expenses;
• visits to or by a theatre company;
• musical events.

Remissions

Families for whom school are in receipt of Pupil Premium may be assisted with the costs of any activity where charges are made or voluntary contributions asked for.
The school supports families who are unable to make voluntary contribution through extension of time, paying in instalments and subsidising with Pupil Premium Funding or by the school.

**Extra-Curricular Activities.**

The school runs a number of extra-curricular activities and monetary contributions are generally not requested. However some of our clubs will have a cost if equipment or outside tutors have to be paid for.

**Monitoring and review**

This policy will be reviewed regularly.

**Updated January 2017**

Signed _____________________________ Date _____________ Headteacher

Signed _____________________________ Date _____________ Chair of Governors