Dear Parents,

Please find attached a list of after school clubs which will be running during the next term between Monday, 7th January and Friday, 5th April. All children who attended the clubs last term will need to re-apply for a place.

Please look at the list attached, fill in the form below, and return it to school, by Wednesday, 19th December at the latest. If you do not hear anything by Friday, 4th January please assume your child has a place at their selected clubs. Where there is a limit on numbers able to attend, places will be allocated on a random selection and only when payment is received.

Please support our provision of extra-curricular activities by encouraging your child/children to remain committed to the club that they have signed up for through regular attendance. If they are unable to attend a particular session, it is essential that you notify the school office or member of staff running the club beforehand so that we can be sure your child has made it home safely.

If your child does not attend their allocated club 2 weeks in a row without prior notice of non-attendance, then your child may lose their place on that club in order that children on the waiting list can take up the place.

If your child wishes to join a club that has spaces available after the start date, please speak to the school office to arrange. We can then ensure our registers are accurate.

If you have any further questions, please see the member of staff running the club.

Yours sincerely,

Mr M Cook

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**CLUBS - Spring Term 2019**

Name............................................................................................................................

Year Group..............................................

My child wishes to attend ........................................................................................................

I enclose a payment of £ .............. to reserve a place in this club and understand that this payment will be returned if my child does not receive a place.

Parent’s signature..............................................................................................................