Dear Parents and Carers,

**Staffing Update**

I am writing to let you know that, following a successful interview, Mrs Reeve will be leaving Dormansland to take up a new teaching and leadership role in a Crawley school after half term. Her final day with the class will be Friday 1st March.

Mrs Reeve has been a huge asset to our staff team since she joined us three years ago and she will be sorely missed by children and colleagues alike. However, this new role offers her a fantastic leadership opportunity and, reluctantly, we have to let her go.

Mrs Heyburn and Mrs Wells will continue to teach the Year 2 class between them, ably supported by our Teaching Assistant team, allowing for seamless continuity for the children.

I know that you will join me in wishing Mrs Reeve all the very best for the future.

Yours sincerely,

Sarah Stokes
Head Teacher