04/09/17

Dear Parents/Carers

Today I am sending home your child’s Data Collection Sheet. Could you please check all of the information contained on the sheet, make any changes required, sign and return the sheet to the main office.

It is vital that we have your correct contact information.

If during the school year you change any information can you please inform me as soon as possible as the school must always have up to date contact details for your child.

As we are now sending out information via email, could you please ensure the email is the correct one that you would like to receive this information through.

Thank you

Mrs J. Sutton