Reopening of Christ the King to all pupils in September

The Government has asked schools to reopen for all pupils in September. They have issued guidance about how this can be done as safely as possible. A full risk assessment about reopening in September can be found on the front page of the school website, however below are some answers to key questions and a summary of what the school will look like in September.

Which year groups are able to return to school?

All Year groups and all children will be expected to return to school in September. More vulnerable children will have an individual risk assessment which will be shared with parents and staff.

Should my child bring a mask to school?

Masks are NOT recommended for use in school.

Staff will be using PPE (masks, aprons and gloves) to carry out intimate care, for example nappy changing, for first aid that pupils can not do themselves under supervision and if a child develops COVID19 symptoms during the school day.

Will my child have to wear school uniform?

Children will be required to wear school uniform, except for days on which they have PE. They will then be required to come into school in PE kit. Please make sure when the weather is colder, they wear blue or black tracksuits over their PE kit so they are warm all day and suitable trainers.

So what will it look like at our school...?

Please read the information below very carefully.

<table>
<thead>
<tr>
<th>Bubbles</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Children will be in class bubbles of no more than 32 pupils. The children will also be in larger bubble of teams so staff can deliver certain subjects such as PE and interventions for catch up. The bubbles are: Early Years – Nursery, Reception, Reception/Year1 KS1 – Year 1, Year 2, Year 2 Lower KS2 – Year 3, Year 3/4, Year 4 Upper KS2 – Year 5, Year 5/6, Year 5/6</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Staffing</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Staff who were previously shielding/have underlying medical conditions or are in other vulnerable groups have been offered individual risk assessments</td>
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<tr>
<td></td>
<td>If staff move between the larger bubble, they will stay 2M apart from the children where possible</td>
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</tbody>
</table>
Classrooms
- In KS1 and KS2, desks will be arranged so they are forward facing. This will not be possible in Early Years.
- Each class bubble has toilet facilities with an allocated toilet and a one in one out system.
- The toilets will be cleaned in the middle and end of each day by one of our cleaners.
- In KS1 and KS2 resources will be allocated to children as much as possible. If there are shared resources they will be cleaned at the end of the day. In Early Years, resources will be shared but limited and cleaned.
- Children will only be allowed to bring in a coat, lunchbox (if needed) and water bottles. Reading books will be bought home but placed in a box for 72 hours before being put out for others to use.

Outside
- Bubbles will have their own playtime and lunchtime space and a lunchtime supervisor.
- Time for outdoor activities eg PE will be allocated to each class bubble.
- Large outdoor play structures will be blocked off and not in use.

Drop off & pick up
- Each group within a Key Stage will have a different drop off and pick up time.

<table>
<thead>
<tr>
<th>Bubble</th>
<th>Gate</th>
<th>Drop off time</th>
<th>Pick up time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursery</td>
<td>Durham Close</td>
<td>9.00</td>
<td>12.00</td>
</tr>
<tr>
<td>Reception</td>
<td>Durham Close</td>
<td>8.50</td>
<td>3.15</td>
</tr>
<tr>
<td>KS1</td>
<td>Junior Playground</td>
<td>8.55</td>
<td>3.20</td>
</tr>
<tr>
<td>Lower KS2</td>
<td>Junior Playground</td>
<td>8.40</td>
<td>3.10</td>
</tr>
<tr>
<td>Upper KS2</td>
<td>The Ark</td>
<td>8.40</td>
<td>3.10</td>
</tr>
<tr>
<td>The Ark</td>
<td>The Ark</td>
<td>8.50</td>
<td>3.10</td>
</tr>
</tbody>
</table>

- Please ensure you are on time.
- No adult will be allowed to come onto the school site.
- There will be a member of staff at each gate and a member of the class bubble will collect the children and bring them to their classroom.
- If you have siblings, please drop off and pick up from the youngest sibling gate or the child with the most need.
- No gathering/waiting at drop off and pick up time.

Track and Trace
- It is really important that you engage with the Track and Trace system to avoid a break out of cases in the school. Please read the flow chart at the end of this letter.
- You must inform the school if your child has symptoms.
- You must not send your child in to school if they have symptoms.
- If children or staff members develop Covid-19 symptoms during the day, they will be escorted to our prepared COVID19 room. The adult will wear full PPE (mask, apron, gloves).
- You must inform the school if you have been contacted via the Track and Trace system.
- Staff will cover sickness of other staff within the large bubble. If this is not possible then we will have to shut the bubble. We will do this on the advice of Public Health England.

First Aid & medical
- Each class will have their own first aid kit.
- Children will be treated in classrooms or in their outside area as far as possible; ice packs etc. will be taken to them.
- Appropriate PPE will be available for staff changing nappies, dealing with toilet accidents or first aid involving bodily fluids or vomit.

Breakfast and After School Club
- We are pleased that we will be able to offer Breakfast and After School Club for Christ the King pupils.
- You must book in advance using School Money for both Breakfast and After School Club, those parents who use childcare vouchers are unable to use School Money so should contact the school office to book a place.
- Children will be organised into their large bubbles with a staff member in each bubble.
- One member of staff will prepare food.
In the morning, children must be dropped off at Durham Close entrance and you must call the mobile number (07957 156 697) so a member of staff can come and collect your child. The same applies to pick up from After School Club. This number is displayed on the Durham Close Gate.

Breakfast and After School Club will begin on Thursday 3rd September.

| Other things | • Visitors to the site will be limited. We have a visitor protocol which will be followed at all times.  
• Parents must call the office if they have queries, rather than visiting the office.  
• Meetings will be arranged virtually where possible.  
• If a parent would like to see our Family Worker for support, they must call the school first.  
• There will be no whole school gatherings. Whole school worship will be pre-recorded and held in class.  
• Parent’s evening will be conducted virtually. We are waiting for guidance to see what kind of performance will be allowed at Christmas.  
• There will be a one way system around the Quad with markings.  
• The children will regularly wash or sanitise their hands – on the way in and way out of school, before and after break and before and after eating. The children will regularly be reminded how to wash their hands safely and there will be several ‘hygiene’ posters displayed around the school.  
• Children will no longer “do jobs” around the building like delivering registers etc. Registers will be placed in a clear pocket and delivered by an adult to the office who will then wipe them clean.  
• Regular cleaning of “high-touch” surfaces.  
• Dinner money must be dropped into a pot in the classroom and taken by an adult to the kitchen.  
• Due to social distancing, we will have a fire drill the first few weeks back to practice lining up outside at a social distance.  
• We will continue to apply our safeguarding and behaviour policy amendments which can be found on the website. |

Please go through this with your children. They will have had a flavour of it today during the transition day but will need reminding before they return to school on Thursday 3rd September. We are really hoping that we will not have to go back to how things were before when we were in lockdown. If this does happen we will have a contingency plan in place for a more sophisticated version of our home learning. This will be emailed to you by the end of September.

I wish you and your family a good Summer break and I really look forward to seeing all the children on Thursday the 3rd September.

Best wishes,

Mrs McVeigh

Mrs McVeigh,  
Headteacher
Prevent the spread of infection by maintaining high standards of hygiene, including regular hand washing and cleaning and disinfection of surfaces. This will help prevent COVID-19 spreading in schools, as well as other infectious diseases.

If you have any infection control concerns or questions please contact the Thames Valley Health Protection Team on 0344 225 3861. If the matter is urgent you can also email TVPH@tph.gov.uk.

GUIDANCE: Visit gov.uk/coronavirus for detailed schools guidance and other guidance.

TESTING: Visit nhs.uk/ask-for-a-coronavirus-test

COVID-19 Case Definition:

[as of 18/05/20]
- A high temperature
- A new or continuous cough
- A loss of, or change to, your sense of smell or taste

Cleaning:
For detailed guidance refer to the guidance on gov.uk

Routine measures during COVID-19 pandemic should already be in place to prevent outbreaks.

PPE should be worn where cleaning is required. E.g., face mask and eye protection if the risk is high. Cleaning areas where there are visible bodily fluids.

Public areas: E.g., corridors - clean as normal.

Surfaces that could be contaminated need cleaning and disinfection.

Avoid splashes and spray when cleaning where possible.

Waste: Any COVID-19-related waste should be double-bagged and stored for 72 hours before usual disposal.

Five key principles:
1. Clean Hand/Clean Contact
2. Wash your hands
3. Use of face coverings
4. Support the self-isolation of contacts
5. Minimise social contact

Confirmed case in child or staff member

Ensure child/staff member isolates at home for 7 days from when symptoms started. The rest of the household need to isolate for 14 days.

Contact PHE SE HPT on 0344 225 3861 to notify of single case so we can support risk assessment and follow up and Corporate Health Safety Direct (0344 225 3861)

Clean and disinfect rooms which the suspected case was using – ensure appropriate PPE (gloves and apron) are used.

Advise that the child/staff member get tested. Online via nhs.uk/coronavirus

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Result of test?

Positive for COVID-19: FOLLOW THE CONFIRMED CASE PROCESS

The HPT will undertake an assessment to determine if any contacts in the setting need to self-isolate at home for 14 days. (The wider household will NOT need to isolate)

Clean and disinfect rooms which the suspected case was using – ensure appropriate PPE (minimum gloves and apron) are used.

Maintain the level of cleaning in these areas – even if not being used due to isolation protocols.

If further suspected or confirmed cases occur they need to isolate for 7 days from when symptoms started.

Any siblings also in the same setting (but a different, unaffected area) would need to isolate at this point.

Case & contacts can return to school once the isolation period is completed

Suspected case in child or staff member

IF THE CHILD IS IN THE SETTING ISOLATE AWAY FROM OTHERS AND SEND HOME

Contact PHE SE HPT on 0344 225 3861 to notify PPE if personal care is required within 2m

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