Dear Parents/Carers,

**Appointments online for Spring Term Year Six Parent/Carer Teacher Conference**

We will be holding the spring term parent/carer teacher meetings for Year Six earlier than other year groups, on **Tuesday 29th January (3.30 p.m. until 6.00 p.m.) and Thursday 30th January (3.30 p.m. until 7.00 p.m.).**

This meeting will provide an opportunity for parents/carers to meet with the class teacher and discuss their child’s behaviour for learning, progress and attainment and attendance and punctuality. In addition, advice will be given on how parents/carers can support their child’s learning leading up to the national tests (SATs) in May and their move on to secondary school. Please can you bring your child to the meeting as it is very important that they are part of this process.

To log on to this, please go to your usual scopay login. Then click on the parents’ evening tab at the top of the screen.  
https://www.scopay.com/login.html

If you have still not registered for this service, please contact the School Office for your unique code to log on.

The appointments will be available to book from Monday 20th January at 9.30 a.m. and once booked you will receive an email confirmation.

If you require any further information, please contact the school office.

Yours sincerely,

Year Six Team