Dear Parents/Carers,
Thank you to all those parents/carers who attended our ‘Meet the Teacher’ meeting on Tuesday 10th September. We hope you found this meeting useful. You will have received the following information:

- **Curriculum Information Sheet:** This was emailed to parents/carers last week and a copy is available on the school website for your year group [www.buckingham.richmond.sch.uk](http://www.buckingham.richmond.sch.uk)

- **Home School Agreement:** Please go through this agreement with your child, and together sign and return the blue copy to school as soon as possible.

- **Student Update Form:** This details all the contact and medical information we hold on the school files on your child. Please check the information and if necessary record any changes. This form now includes ‘Parental Consent’, which includes permission to attend trips and visits throughout the year, the use of photographs and the administering of first aid. Please return the form to the school office no later than **Monday 30th September**.

- **Child Collection Arrangements:** Please complete the Collection Arrangement form if your child is collected by adults other than you during the week. We will be unable to release your child without prior notification if these arrangements change. Please complete the form and return to the school office as soon as possible.

- **Punctuality:** Please ensure your child is punctual; lessons start promptly at 9am. Year Five children may enter their classroom at 8.50 a.m.

- **PE Lessons and Swimming:** Just to remind you that Swimming is on Mondays this Term for Year Five. It is essential that children wear a swimming hat in the pool. Outdoor Games sessions also take place every week so please make sure that your child has a full Buckingham PE kit in school at all times. Tracksuits (blue, back or grey) may be brought in for winter months.

- **Library books:** Library books will be changed weekly. Children are expected to read regularly at home, independently and to an adult. Please sign your child’s reading diary as it will be checked regularly by your class teacher.

Welcome to what we hope will be an enjoyable and successful year in which we can all work together to achieve our goals.

If you have any questions please do not hesitate to contact us.

Many thanks

The Year Five Team

Miss R Churchouse  Mrs S Byfield  Mr Phipps & Ms Greenwell
Spruce Class Teacher  Oak Class Teacher  Aspen Class Teachers