Dear Parents/Carers,

Thank you to all those parents/carers who attended our ‘Meet the Teacher’ meeting on Wednesday 18th September. We hope you found this meeting useful.

You will have received the following information:

- **Curriculum Information Sheet:** This was emailed to parents/carers in the first week of term and a copy is available for your year group www.buckingham.richmond.sch.uk
- **School lunches:** Please encourage your child to use a knife and fork when eating.
- **Uniform:** Please label all uniform including shoes and coats.
- **Student Update Form:** This details all the contact and medical information we hold on the school files on your child. Please check the information and if necessary record any changes. This form now includes ‘Parental Consent’, which includes permission to attend trips and visits throughout the year, the use of photographs and the administering of first aid. Please return the form to the school office no later than **Monday 30th September**.
- **Child Collection Arrangements:** Please advise the school if there are any changes regarding the collection of your child. We will be unable to release your child without prior notification.
- **PE Lessons:** Just to remind you, PE takes place once a week. P.E kit is not required until the spring term.
- **Reading Books:** Reading books should be in school every day. They are changed on a weekly basis when the diary has been commented on and signed. We encourage you to read on a daily basis with your child. We change library books weekly.

**Key events this term:**

- **Watch me learn**
  8th October 2019  9.00 a.m. -10.00 a.m.
- **Diwali**
  24th October 2019  9.00 a.m. -10.00 a.m.
- **Phonics meeting**
  7th November 2019  3.30 p.m.-4.40 p.m. and 6.00 p.m. – 7.00 p.m.
- **Christmas production**
  5th December 2019  10.30 a.m. and 2.00 p.m.

Welcome to what we hope will be an enjoyable and successful year in which we can all work together to achieve our goals.

If you have any questions, please do not hesitate to contact us.

Many thanks.

The Reception Team

**Mrs D Cuming**  **Miss L Snodgrass**  **Ms E Tsiampera**

**Holly Class**  **Elm Class**  **Cherry Class**