Dear Parents/Carers,

Thank you to all those parents/carers who attended our ‘Meet the Teacher’ meeting on Friday 13th September 2019. We hope you found this meeting useful.

You will have received the following information:

- **Curriculum Information Sheet**: This was emailed to parents/carers last week and a copy is available on the school website for your year group [www.buckingham.richmond.sch.uk](http://www.buckingham.richmond.sch.uk).

- **Home School Agreement**: Please take the time to go through this agreement with your child and together sign and return the blue copy to school no later than **Monday 30th September**.

- **Student Update Form**: This details all the contact and medical information we hold on the school files for your child. Please check the information and if necessary record any changes. This form now includes ‘Parental Consent’, which includes permission to attend trips and visits throughout the year, the use of photographs and the administering of first aid. Please return the form to the school office no later than **Monday 30th September**.

- **Child Collection Arrangements**: Please complete the Collection Arrangement form if your child is collected by adults other than you during the week. We will be unable to release your child without prior notification if these arrangements change. Please complete the form and return to the school office as soon as possible.

- **PE Lessons**: Just to remind you that PE sessions take place throughout the week so please make sure that your child has a full Buckingham PE kit in school at all times. Tracksuits (blue, black or grey) may be brought in for winter months.

- **Library Book**: Library books are changed weekly but reading books can be changed as they are finished.

- **Times Table Test**: From this year (2019-20), we will be required to administer an online multiplication tables check to Year Four pupils, at the end of the year. Please ensure that you practise the recall of multiplication tables up to and including $12 \times 12$, with your child.

- **School Journey**: Year Four School Journey to Juniper Hall, near Dorking takes place in the summer term – **10th to 12th June 2020**.

Welcome to what we hope will be an enjoyable and successful year in which we can all work together to achieve our goals. If you have any questions please do not hesitate to contact us.

Many thanks,
The Year Four Team

Mrs S Seward  Miss T Mehrotra  Miss J Elsen
Mulberry Class Teacher  Rowan Class Teacher  Laurel Class Teacher