Barrs Court School

Provider Access Statement

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<thead>
<tr>
<th>Designated Staff Member</th>
<th>Rebecca Roberts</th>
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<tr>
<td>Date of Recent Review and Ratification</td>
<td>December 2018 v1.1</td>
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<tr>
<th>Date Produced</th>
<th>July 2018</th>
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<tbody>
<tr>
<td>Date of Last Update</td>
<td>NA</td>
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<tr>
<td>Next Review Date</td>
<td>January 2020</td>
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1. Aims
This policy statement aims to set out our school’s arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:
- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements
Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements. For further information refer to the Articles of Association for Barrs Court Academy Trust.

3. Student entitlement
All students in years 8 to 13 at Barrs Court School are entitled to:
- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education, supported internships and apprenticeships
- Understand how to make applications for the full range of academic and technical courses as appropriate.

4. Management of provider access requests
4.1 Procedure
A provider wishing to request access should contact one of the following members of staff to identify the most suitable opportunity for you:

Rebecca Roberts: Key Stage 5 Lead/Careers Lead – 01432 353804

Hannah Tong: Key Stage 4 Lead – 01432 265035

Lucyna Knight: Key Stage 3 Lead – 01432 265035
4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

*Work Experience placements begin at the start of KS4 and continue through to KS5. Transition topics are planned each year to evaluate skills and interests against pathways and to set and evaluate short and long term goals and to update CV’s*

**Key Stage 3**

<table>
<thead>
<tr>
<th></th>
<th>Autumn Term</th>
<th>Spring Term</th>
<th>Summer Term</th>
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<tbody>
<tr>
<td><strong>KS3 Year A</strong></td>
<td>• Year 9 Annual Reviews – forward planning focus at each of these stages.</td>
<td>• Assembly – How STEM skills link to different jobs.</td>
<td>• Assembly – KS5 Leader - Barrs Court @ The Hub – what do they do?</td>
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<td></td>
<td>• World of Work Days to include Careers Fair</td>
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<tr>
<td><strong>KS3 Year B</strong></td>
<td>• Year 9 Annual Reviews – forward planning focus at each of these stages.</td>
<td>• Green Fingers Topic – Invite in Guest Speaker – Gardener/Recycling/Upcycling etc.</td>
<td>• Assembly – Invite leader from National Star – what happens at Harrow Road and Wessington</td>
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<td>• World of Work Days to include Careers Fair</td>
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<td><strong>KS3 Year C</strong></td>
<td>• Year 9 Annual Reviews – forward planning focus at each of these stages.</td>
<td>• Link to topic – Invite Guest Speaker - Local Historian</td>
<td>• Grand Designs Topic - Invite guest speaker – builder/painter decorator</td>
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<td>• World of Work Days to include Careers Fair</td>
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**Key Stage 4**

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<th>Autumn Term</th>
<th>Spring Term</th>
<th>Summer Term</th>
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<tr>
<td><strong>KS4 Year A</strong></td>
<td>• Year 11 Annual Reviews – forward planning focus at each of these stages.</td>
<td>• Transition Event – Local providers invited to discuss with Students, Parents and Carers possible options for Post 16/19 courses.</td>
<td>• Yr 11 Visit to Local Colleges: HLCT, Wessington, National Star Harrow Road Personal Guidance Interviews Yr 10</td>
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<td></td>
<td>• World of Work Days to include Careers Fair</td>
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<tr>
<td><strong>KS4 Year B</strong></td>
<td>• Year 11 Annual Reviews – forward planning focus at each of these stages.</td>
<td>• Transition Event – Local providers invited to discuss with Students, Parents and Carers possible options for Post 16/19 courses.</td>
<td>• Yr 11 Visit to Local Colleges: HLCT, Wessington, National Star Harrow Road Personal Guidance Interviews Yr 10</td>
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<tr>
<td></td>
<td>• World of Work Days to include Careers Fair</td>
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<tr>
<td>Year 11</td>
<td>Transition visits to Barrs Court @ The Hub or other identified college providers</td>
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### Key Stage 5

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<tr>
<th>KS5 Year C</th>
<th>Autumn Term</th>
<th>Spring Term</th>
<th>Summer Term</th>
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| • Year 14 Annual Reviews – forward planning focus at each of these stages.  
• Creative Media related topics – Invite Guest Speaker to Assembly to discuss how Creative Media can be used across sectors.  
• Enterprise Topic – Input from Enterprise Advisors  
• Photographer – Arts Award  
• World of Work Days to include Careers Fair | • Transition Event – Local providers invited to discuss with Students, Parents and Carers possible options for Post 16/19 courses.  
• Benefits Topic – Invite speaker to give a talk as part of lessons. | • Making a Meal Topic – Invite guest speaker – hospitality industry.  
• Yr 13 Visit to Local Colleges: HLCT, Wessington, National Star Harrow Road  
• Yr 14 Visit to Local Colleges: HLCT, Wessington, National Star Harrow Road  
• Personal Guidance Interviews – Yr 13 |
| KS5 Year D | Autumn Term | Spring Term | Summer Term |
| • Year 14 Annual Reviews – forward planning focus at each of these stages.  
• Attending an Interview Topic – Invite volunteers to carry out Mock Interviews  
• Caring for Pets Topic – Guest Speaker – Local animal shelter/farm etc...  
• Graffiti Artist – Arts Award  
• World of Work Days to include Careers Fair | • Transition Event – Local providers invited to discuss with Students, Parents and Carers possible options for Post 16/19 courses.  
• Moving On Topic – Invite guest speakers to Assembly discuss options for next steps (to include further training such as Supported Internships) | • Planning a Holiday Topic – Guest Speaker – ASPIRE opportunities  
• Stop Motion Artist – Arts Award? HCA student/tutor?  
• Yr 13 Visit to Local Colleges: HLCT, Wessington, National Star Harrow Road, Hoople  
• Yr 14 Visit to Local Colleges: HLCT, Wessington, National Star Harrow Road, Hoople  
• Personal Guidance Interviews – Yr 13 |
| KS5 Year E | Autumn Term | Spring Term | Summer Term |
| • Year 14 Annual Reviews – forward planning focus at each of these stages.  
• Following Instructions Topic – Invite Guest Speaker – Health and Safety Lead/ Manual Handling Opportunity  
• Cleaning Topic – Invite guest speaker from a cleaning company  
• Radio Presenter for Arts Award  
• World of Work Days to include Careers Fair | • Transition Event – Local providers invited to discuss with Students, Parents and Carers possible options for Post 16/19 courses.  
• Transition Topic – Invite local providers to discuss what is available. Interests and Skills mapping.  
• Education Link at Local Theatre – Assembly (ways to get into the theatre) | • Healthy Lifestyles/Sport Topic – Invite local sports figure/ instructors to discuss job roles.  
• Personal Guidance Interviews – Yr 13  
• Local Artists – Arts Award  
• Yr 13 Visit to Local Colleges: HLCT, Wessington, National Star Harrow Road, Hoople  
• Yr 14 Visit to Local Colleges: HLCT, Wessington, National Star Harrow Road, Hoople |

**Yr 13/14** Transition visits to identified college providers
4.3 Granting and refusing access

Access to students will be granted on a case by case basis. Access granted will be for activities that are of benefit to the students and are of appropriate to their level of need and understanding.

Access may be refused if there is not enough notice given in order for a risk assessment of the activity to be undertaken; the activity is deemed too risky; the activity is deemed inappropriate to the students’ needs or abilities; there are concerns around safeguarding.

4.4 Safeguarding

Our safeguarding and child protection policy outlines the school’s procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

All visitors are requested to provide the school with DBS information where available.

All activities will be supported by school staff unless expressly stated otherwise.

4.5 Premises and facilities

The school will make the main hall on each site, classrooms or meeting spaces available for discussions between the provider and students, as appropriate to the activity.

The school will also make available suitable equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

All logistics to be discussed and agreed in advance of the visit with the Careers or Key Stage Leader.

Providers are welcome to leave copies of their prospectus or other relevant information with the Careers or Key Stage Lead. Information may be made to students, parents and carers via displays on the school premises, on the schools’ website or during relevant meetings.

5. Links to other policies

This policy should be read in conjunction with other policies:

- Special Educational Needs and Disability Policy
- Safeguarding Policy (Including Child Protection)
- Careers Education, Independent Advice and Guidance Policy
- Equality and Diversity Policy
- Curriculum Policy

6. Monitoring arrangements

The school’s arrangements for managing the access of education and training providers to students is monitored by;

Lisa Appleton – Headteacher and SLT Member responsible for CEAIG
Rebecca Roberts - Key Stage 5 and Careers Leader,

Hannah Tong – Key Stage 4 Leader

Lucyna Knight – Key Stage 3 Leader

The school will ensure that they regularly monitor and evaluate mechanisms to ensure that the policy is being consistently applied. Any issues identified will be incorporated into the school’s action planning.

This policy will be reviewed by Rebecca Roberts, Careers Lead every 2 years. At every review, the policy will be approved by the Full Governing Body

Approved and reviewed as part of the Careers Strategy.

Signed:

Mrs. Julie Cohn (Chair of Governors)

Lisa Appleton (Headteacher)

December 2018

Date for review: December 2020